

**City of Red Lake Falls
City Council Meeting
December 10, 2018
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 10th day of December, 2018.

Members Present: Allen Bertilrud, Justin Carriere, Kevin Brevik, Sara Kenfield, Neil Knaack, Cheryl Matzke

Members Absent: none

Others Present: Kathleen Schmitz, Delray Sparby, Carol Seeger, Matt Swendra, Deb Derouin, Dylan Brown, Kreg Schmidt, Briana Ingraham

The meeting was called to order at 6:09 p.m.

Knaack moved, seconded by Matzke, to approve the Agenda with the addition of business item 6.06–Water and Sewer Rates for 2019. *On vote being taken, the motion was unanimously passed.*

Carriere moved, seconded by Brevik, to approve the Consent Agenda as presented.

Approval of the November 19, 2018 Special City Council Meeting Minutes

Approval of the November 26, 2018 City Council Meeting Minutes

Approval of the Bills and Disbursements

On vote being taken, the motion was unanimously passed.

NEW BUSINESS

Kenfield moved, seconded by Knaack, to approve Resolution #12-01-2018 – 2019 Cigarette License for Dollar General and Pete & Hank’s Country Café. *For: Brevik, Knaack, Carriere, Kenfield, Matzke, and Bertilrud. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY*

Matzke moved, seconded by Carriere, to approve Resolution #12-02-2018 – Adoption of 2019 Final Budget and Final Levy Certification. *For: Brevik, Knaack, Carriere, Kenfield, Matzke, and Bertilrud. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY*

Kreg Schmidt, COO and Vice President of Bolton & Menk, spoke to the council about the street and utility project in general. He noted that the question is if we are going to get to the point we need to be at with a quality project and what is going to be the best long-term approach based on funding available. Dylan Brown, Engineer, went over the reduced-scope project. The total project costs, less LRIP funding, is \$4.9 million. He also went over funding on the water side and sewer side of the project based on a 3% increase for water and sewer rates

each year. Bolton & Menk answered questions from the council and gave their recommendations moving forward.

Brevik moved, seconded by Matzke, to table a decision on the infrastructure project with Bolton & Menk tonight as some council members need to leave for another commitment. *On vote being taken, the motion was unanimously passed.*

Matzke moved, seconded by Carriere, to approve Resolution #12-03-2018 – Designate Polling Place and Election Wards. *For: Brevik, Knaack, Carriere, Kenfield, Matzke, and Bertilrud. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY*

Knaack moved, seconded by Matzke, to approve an increase to the water and sewer rates of 3% for 2019. *On vote being taken, the motion was unanimously passed.*

Carriere moved, seconded by Knaack, to adjourn this meeting to continue on Monday, December 17, 2018 at 4:00 p.m. at City Hall. *On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 7:19 p.m.

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator