

**City of Red Lake Falls
City Council Meeting
November 27, 2023
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 27th day of November, 2023.

Members Present: Allen Bertilrud, Sara Kenfield, Joyce Kalbakdalen, Cheryl Matzke, Briana Ingraham

Members Absent: Neil Knaack,

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Lauren Pierce, Cavin Berube, Cory Boushee, Emily Contreras

The meeting was called to order at 6:00 p.m.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION/ANNOUNCEMENTS

The wellhead extension plan has been approved and extended through 11-20-2033.

APPROVAL OF AGENDA

Kalbakdalen moved, seconded by Ingraham, to approve the agenda as presented.
On vote being taken, the motion was unanimously passed.

CONSENT AGENDA

Ingraham moved, seconded by Matzke, to approve the amended Consent Agenda
Add Item 5.09 Resolution #11-09-2023 – 2024 Edible Cannabinoid License

5.01 Approval of the November 13, 2023 City Council Meeting Minutes

5.02 Approval of the Bills and Disbursements

5.03 Resolution #11-01-2023 2024 Cigarette License

5.04 Resolution #11-02-2023 2024 Club License

5.05 Resolution #11-03-2023 2024 Dance License

5.06 Resolution #11-04-2023 2024 Off-Sale Liquor License

5.07 Resolution #11-05-2023 2024 On-Sale Liquor License

5.08 Resolution #11-06-2023 2024 Sunday On-Sale Liquor License

On vote being taken, the motion was unanimously passed.

NEW BUSINESS

Kenfield moved, seconded by Ingraham, to have the first reading of Ordinance 37.07 amendment.

On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Ingraham to approve Ordinance 37.07 amendment as read.
On vote being taken, the motion was unanimously passed.

Matzke moved, seconded by Ingraham, to accept the Rural Development Resolution #11-07-23 a loan resolution of the City Council of the City of Red Lake Falls authorizing and providing for the incurrence of indebtedness for the purpose of proving a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its local government facility to serve an area lawfully within its jurisdiction to serve, in the amount of \$8,310,000.00.

On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Kalbakdalen, to use the Public Safety Funds towards the general funds with the purpose of offsetting the police contract.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Matzke to accept the market analysis and performance management assessment proposal from Gallagher with Phase 1, 2 & 4 for a total of \$6,000.00 with a response within 6-8 weeks. This decision was based on League experience and Administrator Schmitz's recommendation.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Matzke to advertise on December 22, December 29, and January 5 and open bids on January 17th.

On vote being taken, the motion was unanimously passed.

Ingrahm moved, seconded by Matzke to utilize the second FEMA appeal.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Ingraham, to approve delinquent services to be certified to taxes.

On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Kalbakdalen to approve the insurance quote of \$60,085.00.

On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Ingraham to approve Resolution #11-08-2023 designating polling places. Ward 1 – City Hall, 108 2nd Street Southwest, Ward 2 – City Hall, 108 2nd Street Southwest, Ward 3 – City Hall, 108 2nd Street Southwest.

On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Ingraham to approve the 4% Cost of Living Adjustment.

On vote being taken, the motion was unanimously passed.

There will not be a second council meeting in December as it will land on December 25th. Council meetings will be scheduled the 2nd and 4th Mondays Starting in January 2024.
The meeting adjourned at 7:34 pm.

Respectfully submitted,

Allen Bertilrud, Mayor
Kathleen Schmitz, City Administrator