

**City of Red Lake Falls
City Council Meeting
November 17, 2025
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 17th day of November 2025.

Members Present: Allen Bertilrud, Neil Knaack, Joyce Kalbakdalen, Kyle Thibert, John Kleven, Cheryl Matzke

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, John Thibert, Karl Kleven

The meeting was called to order at 6:03 p.m.

APPROVAL OF AGENDA

Kalbakdalen moved, seconded by Matzke, to approve the amended agenda with Item 6.07 Tabled.

On vote being taken, the motion was unanimously passed.

CONSENT AGENDA

Kleven moved, seconded by Kalbakdalen, to approve the Consent Agenda.

Approval of October 27, 2025, Council Minutes

Approval of the Bills and Disbursements

Includes Direct Deposit HSA deductions & Contributions.

On vote being taken, the motion was unanimously passed.

NEW BUSINESS

Kalbakdalen moved, seconded by Knaack to approve Altoz Tax Abatement request in the amount of \$18,635.56.

On vote being taken, the motion was unanimously passed.

Matzke moved, seconded by Kalbakdalen, to approve the \$60,000 purchase of a 2026 Chevy Silverado from Thibert's Chevrolet, for a Fire Department Rescue Rig with the City paying \$30,000 and the other half coming from the townships.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Kleven to approve Resolution #11-01-2023 accepting \$1,000.00 in donations from Red Lake Electric Fall Grant & \$100.00 from Robert & Darlene Valley to the City of Red Lake Falls for Red Lake Falls Volunteer Fire Dept Pumper Truck.

**For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud.
Absent: None. Against: None. Abstain: None.
MOTION WAS PASSED**

Kalbakdalen moved, seconded by Thibert to approve Resolution #11-02-2025 Designating Polling Places for Election Wards.

**For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud.
Absent: None. Against: None. Abstain: None.
MOTION WAS PASSED**

Matzke moved, seconded by Kalbakdalen to approve Resolution #11-03-2025 supporting pursuit of 2025 local road improvement program funding from MNDOT for improvements to Champagne Avenue and 3rd Street.

**For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud.
Absent: None. Against: None. Abstain: None.
MOTION WAS PASSED**

Kalbakdalen moved, seconded by Thibert to authorize the Mayor and City Administrator to sign the Fire Hydrant Agreement with Red Lake Electric and ISD #630 J. A. Hughes School.

On vote being taken, the motion was unanimously passed.

Kleven moved, seconded by Kalbakdalen to approve the City of Red Lake Falls Computer Use Policy as presented.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Thibert to approve delinquent services to be certified to taxes.

On vote being taken, the motion was unanimously passed.

Thibert moved, seconded by Kalbakdalen, to add the uncollected account for grinder replacement due to negligence to the approved delinquent services to be certified to taxes.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Kleven to approve Resolution #11-04-2025 City of Red Lake Falls is granting Red Lake County the jurisdiction and local registration of cannabis licensing.

**For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud.
Absent: None. Against: None. Abstain: None.
MOTION WAS PASSED**

Kleven moved, seconded by Kalbakdalen to approve Wescom Inc. as the apparent low bidder subject to administrator and legal review, and contingent upon 100% grant.

On vote being taken, the motion was unanimously passed.

Thibert moved, seconded by Matzke, to reject solar bids for the swimming pool location as it will not qualify for the grant.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Thibert to allow the Mayor and City Administrator to sign any necessary paperwork for the solar grants.

On vote being taken, the motion was unanimously passed.

The meeting adjourned at 7:06 PM.

Respectfully submitted,

Allen Bertilrud, Mayor
Kathleen Schmitz, City Administrator

The published material is only a summary, the full text is available for public inspection at City Hall, or by standard or electronic mail.