

**City of Red Lake Falls
City Council Meeting
October 28, 2024
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 28th day of October, 2024.

Members Present: Allen Bertilrud, Sara Kenfield, Neil Knaack, Briana Ingraham, Joyce Kalbakdalen, Cheryl Matzke

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Matt Swendra, Jane Thibert, Mitch Bernstein, Robert Schmitz

The meeting was called to order at 6:08 p.m.

APPROVAL OF AGENDA

Kalbakdalen moved, seconded by Knaack, to approve the amended agenda with adding the following items. Item 6.08 Arena Zamboni \$10,011.52, Item 6.09 SCDP \$20,297.50 and Item 6.10 Travel Reimbursement.

On vote being taken, the motion was unanimously passed.

CONSENT AGENDA

Kalbakdalen moved, seconded by Ingraham, to approve the Consent Agenda as presented. Approval of October 16, 2024 Minutes. Approval of the Bills and Disbursements.

On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Ingraham to approve Resolution #10-01-2024 Granting a Variance of the existing house, garage and house deck to allow: a 22 foot 6.5 inch set back variance from the required 30 foot set back requirement for the house deck; a 20 foot 2 inch set back variance from the required 30 foot set back requirement, as it relates to the existing garage; and a 19 foot 9.5 inch variance to the required set back requirement for the house. Vacating Parcel A, Buse Avenue with the motion being contingent upon Parcel B & C being deeded to the City, and Lot 13 of Parcel D. The remaining Parcel D consisting of Lots 14–18 will be conveyed to Kent & Kathy Schmitz through a private agreement between Robert & Marlys Schmitz and Kent & Kathy Schmitz. Approve the transaction of Parcel A from the City to Robert & Marlys Schmitz. *Variance numbers to be verified with Attorney Sparby.*

**For: Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke, Bertilrud. Absent: None.
Against: None. Abstain: None. MOTION CARRIED**

Kalbakdalen moved, seconded by Kenfield to approve Resolution #10-02-2024 accepting a donation to the City of Red Lake Falls Volunteer Fire Department in the amount of \$400.00 from miscellaneous donors; listed on resolution.

For: Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke, Bertilrud. Absent: None. Against: None. Abstain: None. MOTION CARRIED

Kalbakdalen moved, seconded by Kenfield, to approve the 2025 Fee Schedule including the changes from the October 16, 2024 meeting.

On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Ingraham to not pursue the sale of the City Hall building through a realtor or outside papers at this time.

On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Matzke, to approve paying \$10,011.53 for the Arena Zamboni repair and maintenance program.

On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Ingraham, to approve SCDP pay request of \$20,297.50 to Red Lake County Affordable Housing for the SCDP grant remodel program.

On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Kenfield, to reimburse for meals, a maximum of \$15.00 for Breakfast, maximum of \$20.00 for Lunch, and a maximum of \$30.00 for supper. Receipts must be provided; tips and alcohol are not reimbursable.

On vote being taken, the motion was unanimously passed.

The meeting adjourned at 7:05 pm.

Respectfully submitted,

Allen Bertilrud, Mayor
Kathleen Schmitz, City Administrator