

**City of Red Lake Falls
City Council Meeting
September 29, 2025
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 29th day of September, 2025.

Members Present: Allen Bertilrud, Neil Knaack, Joyce Kalbakdalen, Kyle Thibert, John Kleven, Cheryl Matzke

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Matt Swendra, John Thibert, JoAnn Zutz

The meeting was called to order at 6:00 p.m.

APPROVAL OF AGENDA

Kalbakdalen moved, seconded by Knaack, to approve the agenda with the addition of Addition of Item 6.14 Baseball Signs
On vote being taken, the motion was unanimously passed.

CONSENT AGENDA

Kleven moved, seconded by Kalbakdalen, to approve the Consent Agenda.
Approval of September 8, 2025 Council Minutes
Approval of the Bills and Disbursements
On vote being taken, the motion was unanimously passed.

PUBLIC FORUM

JoAnn Zutz addressed the council with a request for information on the cost of operation and income of the pool, along with a request that the council extend the deadline until next spring, allowing more time to work on a plan.

John Thibert addressed the council regarding drainage and access to the lower level of his building located at 111 Main Ave S. There was discussion regarding right of way, proper drainage, culvert, and building codes. Attorney Sparby will contact the Watershed and bring back information for the next council meeting.

NEW BUSINESS

Kleven moved, seconded by Matzke, to grant Gemma Drees a permanent, non-exclusive perpetual easement for ingress and egress to her property over presently existing roadway located in lots 11, 12 and to include lot 13 if necessary to cover the existing roadway. Grantee being responsible for maintenance.
On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Thibert to grant Red Lake Electric the use the City's easement to bring in their own underground lines to their own shop & office buildings.

Kalbakdalen moved, seconded by Knaack to accept the quote of \$11,216.00 plus \$969.00 for a total of \$12,185.00 from Brodin's to upgrade two electric boilers with natural gas boilers at the City Shop.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Thibert to approve staying with the current Medica Health Insurance Plan with an 18.4% increase.

On vote being taken, the motion was unanimously passed.

Kleven moved, seconded by Kalbakdalen to increase the employee HSA contribution to \$1,750.00 per year for full-time employees.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Matzke to approve the 2026 Proposed Levy with a 3% increase in the amount of \$943,396.00.

On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Kleven to approve the first reading of the proposed amended Ordinance 153.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Thibert to table Item 6.08 Dilapidated Apartment Building awaiting Attorney Sparby's opinion.

On vote being taken, the motion was unanimously passed.

Kleven moved, seconded by Kalbakdalen to approve the second reading of proposed Ordinance 72.04 Careless Operation.

On vote being taken, the motion was unanimously passed.

Kleven moved, seconded by Kalbakdalen to approve the proposed Ordinance Section 72.04 "Careless Operation" amending City Code Chapter 72 Bicycles, Skateboards, Recreational Vehicles and adopting penalty provisions.

For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud. Absent: None.

Against: None. Abstain: None.

MOTION WAS PASSED

Matzke moved, seconded by Knaack proposed that a final decision be made on City Hall at the final council meeting of 2025.

On vote being taken, the motion was unanimously passed.

Mr. Kleven proposed allowing an extension of pool bids until March 1, 2026 allowing time for interested parties to work on a proposal and a plan for the pool.

Meeting to adjourn to the council work session at 5:00 pm on Wednesday, October 15, 2025.

The meeting adjourned at 7:09 PM.

Respectfully submitted,

Allen Bertilrud, Mayor
Kathleen Schmitz, City Administrator

The published material is only a summary, the full text is available for public inspection at City Hall, or by standard or electronic mail.