

**City of Red Lake Falls  
City Council Meeting  
September 27, 2023  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 27th day of September, 2023.

Members Present: Allen Bertilrud, Sara Kenfield, Briana Ingraham, Joyce Kalbakdalen  
Members Absent: Neil Knaack, Cheryl Matzke

Others Present: Kathy Schmitz, Delray Sparby, Cavin Berube, Mitch Bernstein

The meeting was called to order at 6:00 p.m.

**APPROVAL OF AGENDA**

Delete item 6.01 Aaron Thibert – Live Barn, Add item 6.12 Pickup Purchase, 6.13 Administrator Pay, 6.14 Pay Study.

Kalbakdalen moved, seconded by Kenfield, to approve the amended Agenda.  
*On vote being taken, the motion was unanimously passed.*

**CONSENT AGENDA**

Ingraham moved, seconded by Kenfield, to approve the Consent Agenda  
Approval of the September 6, 2023 City Council Meeting Minutes  
Approval of the September 20, 2023 City Council Meeting Minutes  
Approval of the September 20, 2023 Public Hearing Minutes  
Approval of the Bills and Disbursements  
*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Ingraham moved, seconded by Kenfield, to approve the Blue Line contract as presented.  
*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Kenfield to propose a 5.5% levy increase certification, based on the discussions we have had about wages.  
*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Ingraham to approve Resolution #09-03-2023 accepting donations for the Red Lake Falls Fire Department for a pumper truck.  
*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Kalbakdalen to approve the cigarette license application from Paradise Falls Motel & Liquor LLC.

*On vote being taken, the motion was unanimously passed.*

Second reading of Ordinance 118 Regulating the use of Cannabis was read by Mayor Bertilrud. Kenfield moved, seconded by Kalbakdalen to approve Ordinance #118 Regulating the use of Cannabis.

*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Kenfield to approve a summary publication of Ordinance #118 Regulating the use of cannabis in a larger font in a bold box ad.

*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Ingraham to accept a direct contract from American Engineering Testing for soil borings & geotechnical work in the amount of \$11,800.

**For: Ingraham, Kalbakdalen, Bertilrud Absent: Knaack, Matzke**

**Against: Kenfield. MOTION CARRIED**

Ingraham moved, seconded by Kalbakdalen to reject the bid for the trail project and rebid in January.

*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Kalbakdalen to approve Kay Maurstad as the 2024 Sportsman's Park Camp Host and to negotiate the location of the campsite that is in an accessible, fully visible location near the bathhouse.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Kalbakdalen to accept the member buyout of member account 0009222 for the City of Red Lake Falls from Garden Valley Technologies in the amount of \$23,333.35, and account number 0022544 in the amount of \$751.21.

**For: Kenfield, Kalbakdalen, Bertilrud Absent: Knaack, Matzke**

**Against: Ingraham. MOTION CARRIED**

Ingraham moved, seconded by Kalbakdalen to approve the purchase of the 2014 Chevrolet Silverado for \$21,505 plus license fees from Thibert Chevrolet Inc.

*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Kenfield to approve a 5% pay increase for Administrator Kathy Schmitz.

*On vote being taken, the motion was unanimously passed.*

Respectfully submitted,  
Allen Bertilrud, Mayor  
Kathleen Schmitz, City Administrator

