

**City of Red Lake Falls
City Council Meeting
September 26, 2022
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 26th day of September, 2022.

Members Present: Allen Bertilrud, Kevin Brevik, Briana Ingraham, Sara Kenfield, Neil Knaack, Cheryl Matzke

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Kristi Thorfinnson, Cavin Berube, Thomas Rasmussen

The meeting was called to order at 6:04 p.m.

APPROVAL OF AGENDA

Add items 6.06 Discussion on Edibles

Matzke moved, seconded by Ingraham to approve the amended Agenda as presented.
On vote being taken, the motion was unanimously passed.

CONSENT AGENDA

Ingraham moved, seconded by Knaack, to approve the Consent Agenda

Approval of the September 12, 2022 Public Hearing Minutes

Approval of the September 12, 2022 City Council Meeting Minutes

Approval of the Bills and Disbursements

On vote being taken, the motion was unanimously passed.

NEW BUSINESS

6.01 Kristi Thorfinnson gave a report on the Fair Housing Grant. Twelve owner occupied homes where completed. There has been an overwhelming amount of interest and a lot of need for the second application of a comprehensive grant. The comprehensive grant is for owner occupied housing, rental & commercial property city wide. The pre-application grant will be submitted in November & full application in March of 2023.

6.02 Ingraham moved, seconded by Brevik to have the second reading of the Ordinance Opting out of the State Building Code. Discussion to explain this to Cheryl Matzke, as she was absent from the meeting that this was discussed.

On vote being taken, the motion was unanimously passed.

Attorney Sparby read the proposed Ordinance #150.01-150.05 AN ORDINANCE OPTING-OUT OF THE REQUIREMENTS OF MINNESOTA STATUTES, SECTION 326B

Ingraham moved, seconded by Kenfield to adopt Ordinance #150.01-150.05, an ordinance opting out of the requirements of Minnesota Statutes, Section 326B. **For: Matzke, Ingraham, Brevik, Knaack, Kenfield and Bertilrud. Absent: None Against: None. MOTION CARRIED.**

**ORDINANCE NO. 150.01-150.05
CITY OF RED LAKE FALLS**

**AN ORDINANCE OPTING-OUT OF
THE REQUIREMENTS OF
MINNESOTA STATUTES, SECTION 326B**

WHEREAS, subdivision 2 (a) of Minn. Stat. §326B.121 allows cities with a population of 2,500 or less to “opt out” of the administration and enforcement of the State Building Code regulations;
THE CITY COUNCIL OF THE CITY OF RED LAKE FALLS, MN, ORDAINS as follows:

**City Code, Section 150.01 TO 150.05 is amended as follows:
OPT-OUT OF MINNESOTA STATUTES, SECTION 326b.121:**

SECTION ONE. Pursuant to authority granted by Minnesota Statutes, Section 326b.121, Subd. 2 (a), the City of Red Lake Falls opts-out of the requirements of Minn. Stat. Chapter 326B, which requires adoption and enforcement of the State Building Code.

SECTION TWO. This Ordinance shall be effective immediately upon its passage and publication.

ADOPTED this 26th day of September, 2022, by the City Council of the City of Red Lake Falls, MN.

CITY OF RED LAKE FALLS, MN

ATTEST:

By: _____
Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator

6.03 Ingraham moved, seconded by Matzke to approve \$48,000.00 for the Stantec engineering agreement for Design Task 1-Preliminary Design & Task 2–Final Design on the Hamilton Ave/County Road 1 Project.
On vote being taken, the motion was unanimously passed.

6.04 Ingraham moved, seconded by Brevik to approve the 2023 preliminary budget certified levy at \$826,792.00.
On vote being taken, the motion was unanimously passed.

**City of Red Lake Falls
RESOLUTION #09-02-2022
ADOPTION OF 2023 PROPOSED BUDGET**

WHEREAS, the City of Red Lake Falls prepares a proposed budget which precedes the final adopted budget for the purpose of examining City revenues and expenditures in order to set the appropriate tax levies, and

WHEREAS, the City Council of the City of Red Lake Falls has reviewed the proposed budget and plans to make changes and adjustments which will be implemented into the final budget for adoption after the required Truth and Taxation hearings.

NOW, BE IT RESOLVED by the City Council of the City of Red Lake Falls, County of Red Lake, Minnesota, that the attached proposed budget with changes and modifications agreed upon at the September 26, 2022 meeting of the City Council is hereby adopted as the 2023 Proposed Budget.

The motion for the adoption of the foregoing resolution was made by member Ingraham and duly seconded by member Brevik and upon a vote being taken hereon, the following voted in favor thereof: Matzke, Ingraham, Brevik, Knaack, Kenfield, Bertilrud and the following voted against the same: none.

Members absent: none.

I CERTIFY THAT the above resolution was passed and adopted by the City Council of the city of Red Lake Falls on September 26, 2022.

Signed this 26th day of September, 2022.

Signed:

Witnessed:

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator

**CITY ADMINISTRATOR’S CERTIFICATION OF TAXES
2023 Proposed
LEVY CERTIFICATION**

TO: Robert Schmitz
Red Lake County Auditor
Red Lake Falls, MN 56750

I, the undersigned administrator of the City of Red Lake Falls, do hereby certify that the following sums be, and hereby are levied upon the taxable property in the City of Red Lake Falls, County of Red Lake, State of Minnesota, for **proposed** taxes collectible in 2023, for the following purposes, to-wit:

	(A)	(B)	(C) = A-B
Expenditure	Gross Levy	Property LGA	Certified Levy
GENERAL	\$ 1,034,404	\$ 626,084	\$ 408,320
DEBT	418,472		418,472
TOTAL	\$ 1,452,876	\$ 626,084	\$ 826,792

A = Total levy required for 2023.

B = LGA – Local Government Aid

C = Certified Levy – Levy certified to the county auditor to be spread against the tax payers in your city for the year 2023.

(B) is aid that the city receives from the State of Minnesota to reduce the levy that the city certifies to the county auditor.

Dated this 26th day of September, 2022.

_____, City Administrator of Red Lake Falls
Signature

6. 06 Knaack, Brevik & Ingraham met on September 21, 2022 to study and discuss the sale of edibles. A list of zoning parameters will be sent to Attorney Sparby.

COUNCIL BOARDS/SHERIFF/ADMINISTRATOR/ENGINEER REPORTS

Sheriff Mitch Bernstein reported that on September 27, 2022 there will be a Hazard Mitigation Renewal Kick Off Meeting at 9:00 am, an email a link will be sent to Administrator Schmitz.

ADJOURNMENT

The meeting adjourned at 7:27 pm.

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator