

**City of Red Lake Falls
City Council Meeting
August 12, 2024
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 12th day of August, 2024.

Members Present: Allen Bertilrud, Sara Kenfield, Neil Knaack, Briana Ingraham, Joyce Kalbakdalen, Cheryl Matzke

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Cavin Berube, Matt Swendra, Derek Snyder, Marty Seifert, Jane Thibert

The meeting was called to order at 6:00 p.m.

APPROVAL OF AGENDA

Kalbakdalen moved, seconded by Matzke, to approve the amended Agenda. Add Item 6.14 Finance Committee recommendations, 6:15 Moving City Street, 6:16 Property & Casualty Insurance Quote.

On vote being taken, the motion was unanimously passed.

CONSENT AGENDA

Matzke moved, seconded by Kalbakdalen, to approve the Consent Agenda
Approval of the July 15, 2024 Public Hearing Cannabis Moratorium Minutes
Approval of the July 15, 2024 Public Hearing City Hall Sale/Transfer Minutes
Approval of the July 15, 2024 City Council Meeting Minutes
Approval of the July 19, 2024 Special Council Meeting Minutes
Approval of the Bills and Disbursements

On vote being taken, Ingraham abstained, the motion was passed.

NEW BUSINESS

Knaack moved, seconded by Kenfield to have the second reading of the Solar Energy System Ordinance.

On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Matzke to adopt the Solar Energy Ordinance with the changing Sec C1 to read; Installers must be licensed as required by State law.

For: Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke, Bertilrud. Absent: None.

Against: None. Abstain: None. MOTION CARRIED

Kenfield moved, seconded by Kalbakdalen to approve Resolution #08-01-2024 accepting a \$25.00 donation for the Fire Department.

Knaack moved, seconded by Kalbakdalen, to deny the request to rent the fuel tank at the airfield and to remove the tank from the premises, as the condition of the tank is unknown.

On vote being taken, Kenfield opposed, the motion was passed by majority.

Ingraham moved, seconded by Knaack to approve pay request #4 from Agassiz Asphalt in the amount of \$89,535.51.

On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Ingraham to pay Stantec for the KLM portion of the bill in the amount of \$32,625.00 for KLM's additional oversight of the tower project.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Knaack to temporarily move \$300,000 from General Funds/Reserves to Parks & Recreation for the Trail Project.

Discussion to confirm that the money will not be spent, only moved, as it was not in the budget.

On vote being taken, Ingraham opposed, the motion was passed by majority.

Ingraham moved, seconded by Kenfield to approve a 3.5% cost of living increase for full time employees, effective January 1, 2025. With the addition of what Administrator Schmitz can do within her range.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Kenfield to approve a 3.5% cost of living increase for the City Administrator, effective January 1, 2025.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Kenfield to approve Council pay \$400.00 per month, Mayor pay \$450.00 per month along with \$70.00 per meeting per diem, effective after the election.

On vote being taken, Knaack opposed, the motion was passed by majority.

Knaack moved, seconded Matzke to table Robert Schmitz's request, to allow Planning & Zoning time to do their due diligence.

On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Kalbakdalen to accept the insurance quote of \$60,737.00 from Red Lake County Insurance, with the verbiage to not waive the statutory limits as set by the State of Minnesota for tort liability.

Attorney Sparby asked if the council understands the tort liability statement. After discussion, it was decided to table Item #6.16, so that Attorney Sparby can provide information at the next meeting. Kenfield & Kalbakdalen rescinded their motion to accept the insurance quote.

At 8:04 pm Mayor Bertilrud announced that we will be going into closed session. Attorney Sparby gave legal counsel as to how to close & reopen the meeting. He then read a legal script closing the open meeting under attorney/client privileges for the following two purposes.

First being the proposed litigation; MN State Statute Sec 13D.05, Subd. 3 (b) Meetings may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege.

Secondly, the offer of real property to be sold by the city or to develop a counteroffer regarding City Hall building and the lot on which it is on; MN State Statute Sec 13D.05, Subd. 3 (c) A public body may close a meeting: (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.

Kalbakdalen moved, seconded by Ingraham to go into closed session at 8:07 pm.
On vote being taken, the motion was unanimously passed.

Members Present at closed meeting: Allen Bertilrud, Sara Kenfield, Neil Knaack, Briana Ingraham, Joyce Kalbakdalen, Cheryl Matzke

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert

Ingraham moved, seconded by Matzke to end the closed meeting, and reopen the public meeting at 8:49 p.m.

On vote being taken, the motion was unanimously passed.

At 8:49 the public meeting was reopened. No further business.

Ingraham moved, seconded by Kalbakdalen to adjourn the meeting at 8:49 pm.

On vote being taken, the motion was unanimously passed.

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator