

**City of Red Lake Falls
City Council Meeting
July 24, 2023
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 24th day of July, 2023.

Members Present: Briana Ingraham, Joyce Kalbakdalen, Sara Kenfield, Neil Knaack, Cheryl Matzke

Members Absent: Allen Bertilrud

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Matt Swendra, Mitch Bernstein, Cavin Berube, Lauren Pierce, Loreen Schultz, Chad Cardinal, Rusty Remick, Laura Bravo, Jim Trojanowski, Marty Seifert

The meeting was called to order at 6:02 p.m.

APPROVAL OF AGENDA

Item 6.03 WSN Bid Campground Bathhouse and Item 6.04 WSN City Hall Feasibility Study were tabled due to the WSN representative being unable to attend the meeting. Item 6.09 was removed as Administrator Schmitz received and approved a lower bid, which was within her spending guidelines.

Item 6.11 was added, Resolution #07-04-23 to suspend City Ordinance #115 for Summerfest 2023.

Council meeting dates changed to Wednesday, September 6, 2023 6:00 pm
Wednesday, September 27, 2023 6:00 pm

Ingraham moved, seconded by Matzke, to approve the amended Agenda.
On vote being taken, the motion was unanimously passed.

CONSENT AGENDA

Matzke moved, seconded by Kalbakdalen, to approve the Consent Agenda
Approval of the June 12, 2023 City Council Meeting Minutes
Approval of the Bills and Disbursements
(Includes direct deposit HSA deductions & contributions)
On vote being taken, the motion was unanimously passed.

NEW BUSINESS

Ingraham moved, seconded by Matzke to approve the 3% Budget Increase for the NW Regional Library.
On vote being taken, the motion was unanimously passed.

Ingraham moved to approve both requests for off premises liquor license subject to submission of maps of defined area, proper insurance of defined area, and fencing to be installed by the owner.

Due to lack of a second, the motion failed.

Knaack moved, seconded by Ingraham to approve both applications of the off-premises liquor license contingent on the submission of maps, proof of insurance, adequate proper fencing be set up between Women of Today and the establishments.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Kalbakdalen to close International Drive from Highway 32 to County Road 11 July 28th through July 30, 2023 for Summerfest.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Matzke to approve Resolution #07-01-2023 accepting donations in the amount of \$698.00 for the City of Red Lake Falls Swimming Pool.

For: Ingraham, Kalbakdalen, Kenfield, Knaack, and Matzke. Absent: Bertilrud.

Against: None. MOTION CARRIED UNANIMOUSLY

Ingraham moved, seconded by Kalbakdalen to approve Resolution #07-02-2023 accepting donations in the amount of \$55.00 for the City of Red Lake Falls Flower Planters.

For: Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke. Absent: Bertilrud.

Against: None. MOTION CARRIED UNANIMOUSLY

Matzke moved, seconded by Ingraham to approve Resolution #07-03-2023 accepting donations in the amount of \$340.50 for the City of Red Lake Falls Volunteer Fire Department Pumper Truck.

For: Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke. Absent: Bertilrud.

Against: None. MOTION CARRIED UNANIMOUSLY

Matzke moved, seconded by Knaack, to approve payment to Osseo Construction for 50% of mobilization costs less the 5% retainer, in the amount of \$23,750.00.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Matzke to approve Osseo Construction to work seven days a week.

On vote being taken, the motion was unanimously passed.

Vice Mayor Kenfield suggested that the Planning & Zoning Committee meet and discuss the Tetrahydrocannabinol Interim Ordinance #23-09 and bring it back to the council.

The city has received the resignation of City Public Works employee Ben Berberich.

The meeting adjourned at 8:36 pm.

Respectfully submitted,

Sara Kenfield, Vice-Mayor
Kathleen Schmitz, City Administrator