

**City of Red Lake Falls  
City Council Special Meeting  
July 15, 2024  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 15th day of July, 2024.

Members Present: Allen Bertilrud, Sara Kenfield, Joyce Kalbakdalen, Cheryl Matzke, Neil Knaack

Members Absent: Briana Ingraham

Others Present: Kathy Schmitz, Jane Thibert, Delray Sparby, Matt Swendra, Mitch Bernstein, John Thibert, Rusty Remick, Gary Hall

The meeting was called to order at 6:26 p.m.

**APPROVAL OF AGENDA**

Matzke moved, seconded by Kalbakdalen, to approve the agenda with the addition of Item 6.12 Additional Bills.

*On vote being taken, the motion was unanimously passed.*

**CONSENT AGENDA**

Kalbakdalen moved, seconded by Knaack, to approve the Consent as presented.

*On vote being taken, the motion was unanimously passed.*

**PUBLIC FORUM**

Rusty Remick asked the council for permission to use the Park Place Mall Parking lot August 30, 2024 from 5-10 p.m. for a fund-raising event for a local family. The event would include a band, silent auction, vendors etc. Mr. Remick asked if they could use a vacant space at the mall to house the silent auction items until the event, and to consider waiving any fees. The Council was in concurrence with working with him.

**NEW BUSINESS**

Kenfield moved, seconded by Matzke to have the first reading of the proposed Interim Ordinance Prohibiting the Sale, Testing, Manufacturing, Cultivating, Growing, Transportation, Delivery, and Distribution of Cannabis Products in the City of Red Lake Falls the adoption of reasonable restrictions on the time, place, and manner of operation of a cannabis business.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Matzke to waive the second reading and adopt the proposed Interim Ordinance Prohibiting the Sale, Testing, Manufacturing, Cultivating, Growing, Transportation, Delivery, and Distribution of Cannabis Products in the City of Red Lake Falls effective immediately upon passage and publication.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Knaack to adopt the summary Interim Ordinance Prohibiting the Sale, Testing, Manufacturing, Cultivating, Growing, Transportation, Delivery, and Distribution of Cannabis Products in the City of Red Lake Falls for publication, noting the entire ordinance is available at City Hall for review.

*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Matzke to approve Resolution #07-01-2024 appointing election judges for the August 13<sup>th</sup> State Primary Election.

*On vote being taken, the motion was unanimously passed.*

Matzke moved, seconded by Kalbakdalen to approve Resolution #07-02-2024 accepting donations to the City of Red Lake Falls in the total amount of \$2,365.00 for city flowerpots.

Kenfield moved, seconded by Knaack, to make the following fee adjustments for the 2024 season. Individual membership \$100.00, family membership to \$200.00, daily fee remains at \$6.00 and leaving all other fees the same.

*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Kenfield to approve the off-site license for Sparkey's 218 Grill & The Spot for Summerfest 2024.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Matzke, to have the first reading of the proposed Solar Panel Ordinance.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Knaack to approve the Osseo payment of \$104,495.78 as per the recommendation of Mr. Berube.

*On vote being taken, the motion was unanimously passed.*

Knaack moved, seconded by Kenfield to table the two pay requests from Stantec on the Trail Project in the amounts of \$32,319.00 and \$6,416.20.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Matzke to pay the two pay requests to Stantec in the amounts of \$1,001.26 and \$12,640.63.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Matzke, to approve the following additional payments. Trudeau Excavation \$4934.00, Reit Rock \$7735.60, American Testing \$13,148.75, Grand Forks Equipment \$298.80, H & N Quality Plumbing \$213.90.

*On vote being taken, the motion was unanimously passed.*

Knaack moved, seconded by Kalbakdalen to approve the reimbursement of lifeguard certification after the season.

*On vote being taken, the motion was unanimously passed.*

Reminder that there are three Council and Mayor positions up for election this year. Candidate Filing Period Dates July 30-Aug 13<sup>th</sup>.

The meeting adjourned at 7:43 p.m.

Respectfully submitted,

Allen Bertilrud, Mayor  
Kathleen Schmitz, City Administrator