

**City of Red Lake Falls  
City Council Meeting  
July 11, 2022  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 11th day of July, 2022.

Members Present: Allen Bertilrud, Kevin Brevik, Sara Kenfield, Cheryl Matzke

Members Absent: Briana Ingraham, Neil Knaack

Others Present: Kathy Schmitz, Jane Thibert, Matt Swendra, Delray Sparby, Rusty Remick, Brad Kennett

The meeting was called to order at 6:02 p.m.

**Presentation/Proclamations/Public Information/Announcements**

Mayor Allen Bertilrud declared October 15, 2022 as National Pregnancy and Infant Loss Remembrance Day.

**APPROVAL OF AGENDA**

Item 6.01 replace NW Regional Library with Sparkey's 218 Grill, add item 6.14 Resolution 07-02-22 Accepting Donation to City, add item 6.15 Off Site Liquor License for Sparkey's 218 Grill.

Matzke moved, seconded by Kenfield to approve the amended Agenda as presented.

*On vote being taken, the motion was unanimously passed.*

**CONSENT AGENDA**

Amend June 13, 2022 Special Meeting Minutes as follows, Sara Kenfield was not present.

Matzke moved, seconded by Brevik, to approve the Consent Agenda.

Approval of the June 13, 2022 Special City Council Meeting Minutes.

Approval of the June 13, 2022 City Council Meeting Minutes

Approval of the Bills and Disbursements

*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Matzke moved, seconded by Brevik to share the cost of replacing the two concrete ramps and the new patio with Sparkey's 218 Grill at the city's cost of \$9,250.00, one-half of the total project.

*On vote being taken, the motion was unanimously passed.*

Sparkey's 218 Grill has a special event liquor liability policy for selling liquor outside of the restaurant during Summerfest. They have paid the \$50.00 fee and the City of Red Lake Falls has been added as additional insured on their policy.

Brevik moved, seconded by Kenfield to approve Off-Site Liquor sales for Sparkey's 218 grill.

*On vote being taken, the motion was unanimously passed.*

Cavin Berube introduce Thomas Rasmussen to the council. Thomas will be working with Cavin and helping with some of the projects in Red Lake Falls. Cavin gave the council a two-page Engineer's Agenda and gave an update on the following projects.

### **2019-2020 Project**

- Televising and Review of potential lining issues. He has never seen an issue like ours on 3<sup>rd</sup> Street. He is educating himself before speaking with Spruce Valley.

### **Rural Development Project Discussion**

- Comments from the PER review should be available by Wednesday of this week. The project will not get funded this summer, but possibly in November or December. Cost estimates will have to be re-evaluated.
- Send the winning water tower design to Cavin for his files.

### **Hamilton Ave/County Road 1 Project**

- Met with Erik at the county to discuss the project. They have money set aside and they are ready to go. Bid in January for the completion of the project next summer. Cavin will inform Erik that the city is interested. Discussion will need to include the school, 1<sup>st</sup> Street improvements, water main on 1<sup>st</sup> Street & McLean is from 1970's, homeowners' option to replace services & have it assessed to them.

### **GIS Webmap Discussion**

Budget for yearly GIS updates.

### **Trail Project**

- Thomas Rasmussen will come up and take a look at the trail. The city has secured 208,000.00 for the project. The county is the sponsor and will be involved. Stantec is actively looking into other funding options.

### **River Sloughing/Emergency Repair items from 2022 Flooding**

- Waiting on FEMA. Administrator Schmitz mentioned that there were other items added & sent to Cavin and he has submitted them. A request to paint the arena due to flooding will also need to be requested. Cavin will submit the request when he receives the information.

Kenfield motioned, Brevik seconded to table the decision on grinders so that they can get a copy of the minutes from past meetings so they can educate themselves before making a decision.

*On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Matzke to accept Resolution #07-01-2022 22 accepting \$50.00 in donations from a sponsor for the city flower pots.

**For: Brevik, Kenfield, Matzke and Bertilrud. Against: None Absent: Ingraham, Knaack  
MOTION CARRIED UNANIMOUSLY**

**CITY OF RED LAKE FALLS  
RESOLUTION #07-01-2022  
A RESOLUTION ACCEPTING A DONATION TO THE CITY OF RED LAKE FALLS**

**WHEREAS**, the City of Red Lake Falls, MN, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq., and to accept gifts and bequests for the benefit of their public recreational services pursuant to Minnesota Statutes Section 471.17, for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Businesses & Individuals	\$ 50.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows: Red Lake Falls Flower Planters.

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RED LAKE FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city administrator is hereby directed to issue receipts to each donor acknowledging the city’s receipt of the donor’s donation.

Passed by at least a 2/3 affirmative vote of the City Council of Red Lake Falls, Minnesota this 11th day of July, 2022.

Attested:

\_\_\_\_\_  
Allen Bertilrud, Mayor

\_\_\_\_\_  
Kathleen Schmitz, City Administrator

Brevik moved, Matzke seconded to put up temporary No Parking signs on 3<sup>rd</sup> Street where needed.

*On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Matzke to decline the proposal from Widseth for the mall bathrooms.

**For: Brevik, Matzke Against: Kenfield, Bertilrud Absent: Ingraham, Knaack  
Tie vote tabled until next council meeting.**

Administrator Schmitz received a call asking for permission from a private owner to put up an advertising sign for a rental unit on the City’s property in the Kankel Addition along Highway 32. It was the consensus of the council that it will not be allowed.

Matzke moved, seconded by Brevik to approve Resolution #07-02-2022 to approve the election judges.

**For: Brevik, Matzke and Bertilrud. Against: None Abstain: Kenfield Absent: Ingraham, Knaack**

**MOTION CARRIED UNANIMOUSLY**

**CITY OF RED LAKE FALLS  
RESOLUTION #07-02-2022  
Election Judge Appointments**

WHEREAS, the City of Red Lake Falls must staff and run a polling place from 7:00 a.m. to 8:00 p.m. at City Hall (108 2<sup>nd</sup> St. S) for the August 9, 2022 State Primary Election and the November 8, 2022 General Election; and

WHEREAS, the City of Red Lake Falls has contacted and established a list of qualified election judges; NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Red Lake Falls does hereby appoint the attached list of judges for the above listed dates and will be scheduled at the discretion of the City Administrator.

- List of Election Judges: Sara Kenfield – Head Judge
- |                 |                 |                   |                 |
|-----------------|-----------------|-------------------|-----------------|
| Mary Ann Benoit | Sherry Raymond  | Sherry Largis     | Bonnie Tydlacka |
| Clem Benoit     | Wes Largis      | Bev Philion       | Missy Sletten   |
| Brenda Seeger   | JoAnn Zutz      | Sue Knutson       | Lana Violette   |
| Gloria Peterson | Carol Seeger    | Margaret Toulouse | DeeAnn Leines   |
| Ruth Schultz    | Genevieve Knott | Sherry Thompson   | Jane Thibert    |
| Kathy Schmitz   |                 |                   |                 |

The motion for the adoption of the foregoing resolution was made by member Cheryl Matzke, and duly seconded by member Kevin Brevik,

And upon a vote being taken hereon, the following voted in favor thereof:

Allen Bertilrud, Kevin Brevik, Cheryl Matzke

And the following voted against the same: none

Abstain: Sara Kenfield

Members absent: Briana Ingraham, Neal Knaack

Whereupon said resolution was declared duly passed and adopted this 11<sup>th</sup> day of July, 2022.

SIGNED:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator

Kenfield moved, seconded by Matzke to use Olson Gravel to repair Riverside Park at the cost of \$12,500.00.

**For: Brevik, Kenfield, Matzke and Bertilrud. Against: None Absent: Ingraham, Knaack  
MOTION CARRIED UNANIMOUSLY**

Administrator Schmitz gave a report from Fire Chief Karl Kleven that he received a quote of \$397,000.000 for the new pumper truck and he is working with a grant writer.

**ADJOURNMENT**

The meeting adjourned at 7:35 pm.

Respectfully submitted,

---

Allen Bertilrud, Mayor

---

Kathleen Schmitz, City Administrator