

**City of Red Lake Falls  
City Council Meeting  
June 12, 2023  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 12th day of June, 2023.

Members Present: Allen Bertilrud, Briana Ingraham, Joyce Kalbakdalen, Sara Kenfield, Neil Knaack, Cheryl Matzke

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Matt Swendra, Mitch Bernstein, Whitney Rupprecht

Present by Zoom: Lauren Pierce, Cavin Berube

The meeting was called to order at 6:07 p.m.

**APPROVAL OF AGENDA**

Kalbakdalen moved, seconded by Matzke, to approve the Agenda as presented.  
*On vote being taken, the motion was unanimously passed.*

**CONSENT AGENDA**

Kalbakdalen moved, seconded by Ingraham, to approve the Consent Agenda  
Approval of the May 22, 2023 City Council Meeting Minutes  
Approval of the Bills and Disbursements  
*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Kalbakdalen moved, seconded by Kenfield to approve Resolution #06-04-2023 approving the vacation of the alley which lies between Lots One (1) through Twelve (12) and Lots Thirteen (13) through eighteen (18) of E & O Buse Addition to the City of Red Lake Falls, MN, to the extent the same had not been previously vacated, reserving unto the City of Red Lake Falls an easement for utility purposes in the vacated alley, together with the right to install, maintain, repair, and replace said utilities, as necessary.

**For: Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke and Bertilrud. Absent: None.  
Against: None. MOTION CARRIED UNANIMOUSLY**

Kalbakdalen moved, seconded by Ingraham, to approve Resolution #06-01-2023 accepting donations for the City of Red Lake Falls.

**For: Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke and Bertilrud. Absent: None.  
Against: None. MOTION CARRIED UNANIMOUSLY**

Ingraham moved, seconded by Kenfield to approve Resolution #06-02-2023 accepting donations for the City of Red Lake Falls.

**For: Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke and Bertilrud. Absent: None.**

**Against: None. MOTION CARRIED UNANIMOUSLY**

Ingraham moved, seconded by Matzke to approve Resolution #06-03-2023 for the capital bonding request of \$7,000,000 from the State of Minnesota 2024 Capital Budget.

**For: Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke and Bertilrud. Absent: None.**

**Against: None. MOTION CARRIED UNANIMOUSLY**

Ingraham moved, seconded by Matzke to approve the proposed bid from Osseo Construction for the construction contract \$695,500 with Alternative Two of \$35,000.

***On vote being taken, the motion was unanimously passed.***

Kenfield moved, seconded by Ingraham to approve Stantec Engineering proposal for construction and closeout services of \$139,806 which include KLM inspection services.

***On vote being taken, the motion was unanimously passed.***

Ingraham moved, seconded by Knaack, to approve the use of AARPA Funds and reserves for the water tower project at the recommendation of RD.

***On vote being taken, the motion was unanimously passed.***

Kenfield moved, seconded by Matzke to approve \$30,750 for the contracts with Sweeny in the amount of \$23,450 and Hawkins for \$7,300.

***On vote being taken, the motion was unanimously passed.***

Ingraham moved, seconded by Kenfield, to approve the authorization of advertisement for bids on the trail project contingent upon state and county approval of the plans.

***On vote being taken, the motion was unanimously passed.***

Kalbakdalen moved, seconded by Ingraham to approve the proclamation recognizing national pregnancy and infant loss remembrance day on October 15, 2023.

***On vote being taken, the motion was unanimously passed.***

The meeting adjourned at 7:22pm.

**UPCOMING MEETINGS**

Council Meeting, Monday August 14th & 28<sup>th</sup> 2023 @ 6:00 pm

The meeting adjourned at 7:22 pm.

Respectfully submitted,

Allen Bertilrud, Mayor  
Kathleen Schmitz, City Administrator