

**City of Red Lake Falls  
City Council Meeting  
June 10, 2024  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 10th day of June, 2024.

Members Present: Allen Bertilrud, Briana Ingraham, Sara Kenfield, Joyce Kalbakdalen, Cheryl Matzke, Neil Knaack

Members Absent: None

Others Present: Kathy Schmitz, Jane Thibert, Delray Sparby, Matt Swendra, Cavin Berube, Taylor Amiot, Allen Remick

The meeting was called to order at 6:00 p.m.

**APPROVAL OF AGENDA**

Matzke moved, seconded by Kalbakdalen, to approve the agenda as presented.  
*On vote being taken, the motion was unanimously passed.*

**CONSENT AGENDA**

Kalbakdalen moved, seconded by Kenfield, to approve the Consent Agenda as amended. Move Item 6.04 to Item 6.10 and move all other items up in consecutive order.  
*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Kalbakdalen moved, seconded by Ingraham to offer Kevin Nelson a space to rent at the mall for his appointment only nutritionist business, giving Administrator Schmitz the authority to set the rent, and lease agreement.  
*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Kenfield, to leave the pool membership prices the same.  
*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Kenfield to approve the quote of \$21,950.00 from Agassiz Asphalt to move forward with the paving of the alley between 1<sup>st</sup> and 2<sup>nd</sup> Street.  
*On vote being taken, the motion was unanimously passed.*

First Quarter Financials and bank reconciliations were distributed and reviewed, and the council did not have any questions.

Kenfield moved, seconded by Matzke, to table the decision of making a donation to Safety Net in the amount of \$160.00 until Council Member Kenfield verifies the program through the Extension Committee.

*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Knaack to table the Bridge Inspection per Administrator Schmitz's recommendation.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Knaack to approve Agassiz Asphalt's Trail Project payment request as per Engineer Cavin Berube's recommendation in the amount of \$863,273.55.

*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Matzke to approve the Trail Project Change Order #1 for bank stabilization, milling pavement, and removing/resetting catch basin in the amount of \$10,234.00 as per Mr. Berube's recommendation & subject to the approval of the State.

*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Kenfield, to authorize Administrator Schmitz to issue payment to Osseo for #6 Payment Request Installment after verification from Mr. Berube of the liquidated damages, and adjusted dollar amount.

*On vote being taken, the motion was unanimously passed.*

Matzke moved, seconded by Ingraham to adjourn the meeting at 7:36 pm until June 17<sup>th</sup> at 6:00 pm in Council Chambers.

*On vote being taken, the motion was unanimously passed.*

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator