

**City of Red Lake Falls**  
**City Council Meeting**  
**May 23, 2022**  
**Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 23<sup>rd</sup> day of May, 2022.

Members Present: Allen Bertilrud, Kevin Brevik, Briana Ingraham, Sara Kenfield, Cheryl Matzke

Members Absent: Neil Knaack,

Others Present: Kathy Schmitz, Jane Thibert, Delray Sparby, Mitch Bernstein, Colleen Hoffman, Mary & LeRoy Pazdernik

The meeting was called to order at 6:07 p.m.

LeRoy Pazdernik addressed the council with a request for an extension of Chicago Avenue, on Blk 4, Salesbury Addition. He also wanted to clarify if it was zoned for Industrial/Ag or residential, along with clarifying the legal description of the city limits and the width of the road.

Item 6.08 Resolution #05-02-22 Accepting Fire Dept Donation from ISD 630 was added to the addenda. Ingraham moved, seconded by Matzke, to approve the amended Agenda as presented.

*On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Matzke, to approve the Consent Agenda.

Approval of the March 9, 2022 City Council Meeting Minutes

Approval of the Bills and Disbursements

(Includes direct deposit HSA deductions & contributions)

*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Colleen Hoffman from Hoffman, Philipp, & Martell, PLLC presented the 2021 audit review for the City of Red Lake Falls. She thanked Administrator Kathy Schmitz and noted that everything looks good, and funds are being well managed. 18 million/assets, 6 million/obligated, 12 million/net worth, up 1 million in 1 year. Red Lake Falls is unique in the fact that it does not use Special Assessments to finance debt. Red Lake Falls uses a city-wide levy so that all taxpayers pay for improvements, and it is working well for us. She pointed out that the check list on Page 3 of the audit, is new this year.

The only concern she had was that the sewer rates were not enough to cover the cost of the expenses. However, there were more repairs, which may have been due to a very cold winter.

Sheriff Mitch Bernstein gave a report to the council that there would be a meeting at City Hall on May 24<sup>th</sup> at 9:00 am with FEMA to fill out the preliminary application for the flood recovery. He understands that the funding will be 75% Federal & 25% State funded. The Sheriff’s office has been receiving multiple noise complaints along with barking & running dogs and stray cats in town.

Brevik moved, seconded by Matzke to allow Agrimax to put in another cargo trailer at the airport.

*On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Ingraham to lease Fernando Trinciante the fuel tank for \$100.00 per year provided he signs a lease.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Brevik to approve the bid from North Country Overhead Door, LLC in the amount of 17,926.00 to replace two overhead doors for the city shop.

*On vote being taken, the motion was unanimously passed.*

The Northwest Service Coop has been contacted about conducting an air quality test in the City Hall.

Brevik moved, seconded by Ingraham to approve Resolution #05-02-2022 Accepting a Donation to the Fire Department Fund for the pumper.

**For: Matzke, Ingraham, Brevik, Kenfield and Bertilrud. Absent: Knaack. Against: None. MOTION CARRIED UNANIMOUSLY**

**CITY OF RED LAKE FALLS  
RESOLUTION #05-02-2022**

**A RESOLUTION ACCEPTING A DONATION TO THE CITY OF RED LAKE FALLS.**

**WHEREAS**, the City of Red Lake Falls, MN, is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq., and to accept gifts and bequests for the benefit of their public recreational services pursuant to Minnesota Statutes Section 471.17, for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>
Independent School District #630	\$ 5000.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows: Red Lake Falls Fire Department Fund.

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RED LAKE FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city administrator is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by at least a 2/3 affirmative vote of the City Council of Red Lake Falls, Minnesota this 23rd day of May, 2022.

Attested:

\_\_\_\_\_

\_\_\_\_\_

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator

The meeting adjourned at 7:24 pm.

Respectfully submitted,

\_\_\_\_\_

Allen Bertilrud, Mayor

\_\_\_\_\_

Kathleen Schmitz, City Administrator