

**City of Red Lake Falls**  
**May 11, 2026**  
**Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 11th day of May 2026.

Members Present: Allen Bertilrud, Joyce Kalbakdalen, Neil Knaack, Cheryl Matzke, John Kleven, Kyle Thibert

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Matt Swendra

The meeting was called to order at 6:07 p.m.

**APPROVAL OF AGENDA**

Kalbakdalen moved, seconded by Matzke, to approve the amended agenda with the addition of Item 6.06 Yard Clean Up and 6.07 Alley Vacations.

*On vote being taken, the motion was unanimously passed.*

**CONSENT AGENDA**

Kalbakdalen moved, seconded by Thibert, to approve the Consent Agenda.

**5.01** Approval of April 27, 2026, Minutes.

**5.02** Approval of the Bills and Disbursements

*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Knaack moved, seconded by Kalbakdalen, to have Attorney Sparby offer PowerHouse Fitness the option to pay one-half of their outstanding rent balance, and the city will forgive the remaining balance in order to close out the account, provided she responds within 30 days.

*On vote being taken, the motion was unanimously passed.*

Knaack moved, seconded by Kleven that any mall tenant that falls behind three months in rent will sign a written payment plan. The payment agreement will be submitted to the council for approval. If the tenant defaults on the signed payment plan, it will be sent to Attorney Sparby for eviction.

*On vote being taken, the motion was unanimously passed.*

Kleven moved, seconded by Kalbakdalen, to approve the contract for services between NW MN Multi-County HRA and the City of Red Lake Falls, not to exceed \$6,000.00 to complete the Small Cities grant application to DEED.

*On vote being taken, the motion was unanimously passed.*

Matzke moved, seconded by Thibert, to approve Widseth to proceed with the cost estimate of the proposed City Hall plans.

*On vote being taken, the motion was unanimously passed.*

Thibert moved, seconded by Kleven, to accept the Moore Engineering RD Contract as presented of which we will owe another \$780,000.

*On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 7:03 pm.

Respectfully submitted,

Allen Bertilrud, Mayor  
Kathleen Schmitz, City Administrator

*The published material is only a summary, the full text is available for public inspection at City Hall, or by standard or electronic mail.*