

**City of Red Lake Falls**  
**City Council Meeting**  
**April 14, 2025**  
**Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 14th day of April, 2025.

Members Present: Allen Bertilrud, Neil Knaack, Cheryl Matzke, Joyce Kalbakdalen, Kyle Thibert

Members Absent: Briana Ingraham,

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Matt Swendra, Jess Andersen, Colleen Hoffman, Mitch Bernstein

The meeting was called to order at 6:00 p.m.

**APPROVAL OF AGENDA**

Kalbakdalen moved, seconded by Thibert, to approve the amended agenda. Add Item 6.07 Mall Fire Protection Quote.

*On vote being taken, the motion was unanimously passed.*

**CONSENT AGENDA**

Kalbakdalen moved, seconded by Matzke, to approve the Consent Agenda as presented.

Approval of March 24, 2025 Minutes

Approval of the Bills and Disbursements

*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Kalbakdalen moved, seconded by Thibert, to accept the audit report as presented by Colleen Hoffman of Hoffman, Philipp & Martell, PLLC.

*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Matzke to approve the budget adjustment request by moving \$30,000 Property Tax Abatement funds from the Small City Economic Development Fund account #E203-46500-560 to the General Fund account #101-41400-560.

*On vote being taken, the motion was unanimously passed.*

Knaack moved, seconded by Matzke to approve Ottertail Power Company's request for an electric line easement in Sec 22, T151N, R44W, Red Lake County, Minnesota, along with authorizing the Mayor and City Administrator to sign on behalf of the City.

*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Thibert to offer the prospective buyer of PowerHouse Fitness a 3-year lease with the first 6 months at 50% rate reduction then the full rent amount per month. The 3-year lease would have a 3% increase per year with the stipulation that all past due rent and all utilities be paid in full when sold.

*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Knaack to facilitate existing leases all renewal of leases will be a 3-year lease with a 3% increase per year, with the exception of new businesses.

*On vote being taken, the motion was unanimously passed.*

Knaack moved, seconded by Kalbakdalen, to extend the current tax abatement program from January 1, 2026 through December 31, 2028, increasing the full assessed value to \$400,000 without the value of the lot being included.

*On vote being taken, the motion was unanimously passed.*

Thibert moved, seconded by Matzke, to accept the \$10,700 quote from Dakota Fire Protection for material and labor to update the sprinklers at Park Place Mall.

*On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 7:00 pm.

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator

The published material is only a summary, the full text is available for public inspection at City Hall, or by standard or electronic mail.