

**City of Red Lake Falls  
City Council Meeting  
March 24, 2025  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 24th day of March, 2025.

Members Present: Allen Bertilrud, Briana Ingraham, Neil Knaack, Cheryl Matzke, Joyce Kalbakdalen, Kyle Thibert

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Matt Swendra

The meeting was called to order at 6:00 p.m.

**PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION/ANNOUNCEMENTS**

RLF Wastewater Treatment Facility & its staff received a Certificate of Commendation for recognition of exceptional compliance with MN Pollution Control in 2024.

**APPROVAL OF AGENDA**

Kalbakdalen moved, seconded by Matzke, to approve the agenda as presented.  
*On vote being taken, the motion was unanimously passed.*

**CONSENT AGENDA**

Kalbakdalen moved, seconded by Thibert, to approve the Consent Agenda as presented.  
Approval of February 24, 2025 Minutes  
Approval of the Bills and Disbursements (*Includes Direct Deposit HSA deductions & Contributions*)  
*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Matzke moved, seconded by Kalbakdalen, to approve Resolution #03-01-2025, Approving the State Aid for Local Transportation Resolution Approving County Project within Municipal Corporate Limits.

**For: Ingraham, Kalbakdalen, Knaack, Matzke, Thibert, Bertilrud.  
Absent: None. Against: None. Abstain: None. MOTION CARRIED**

Knaack moved, seconded by Kalbakdalen to approve writing off the past due water/sewer bill for property being sold at 502 State Ave SW in the amount of \$303.03.  
*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Matzke to approve the restrictions, committed & assigned funds as presented for 12/31/2024.

*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Matzke, to advertise for a Full Time Parks & Recreation Employee.

*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Kalbakdalen to approve the list of surplus items as presented that are no longer needed for City purpose businesses. The surplus property may be defective and cannot be relied upon for safety purposes and will be sold as is in a commercial reasonable manor such as advertising for bids or auction.

*On vote being taken, the motion was unanimously passed.*

Kalbakdalen moved, seconded by Thibert to approve and sign the contract with Vector Disease Control, for aerial spraying mosquito control at \$3.10 per acre.

*On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 7:12 pm.

Respectfully submitted,

Allen Bertilrud, Mayor  
Kathleen Schmitz, City Administrator

The published material is only a summary, the full text is available for public inspection at City Hall, or by standard or electronic mail.