

City of Red Lake Falls
March 2, 2026
Minutes

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 2nd day of March 2026.

Members Present: Allen Bertilrud, Joyce Kalbakdalen, Neil Knaack, Cheryl Matzke, Kyle Thibert

Member Present through interactive technology: John Kleven

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Matt Swendra, Mitch Bernstein, Alice Conwell, Rob Conwell, JoAnn Zutz

The meeting was called to order at 6:35 p.m.

APPROVAL OF AGENDA

Kalbakdalen moved, seconded by Matzke, to approve the agenda.

For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud

Absent: None. Against: None. Abstain: None.

MOTION WAS PASSED.

CONSENT AGENDA

Kalbakdalen moved, seconded by Thibert, to approve the Consent Agenda.

Approval of February 9, 2026, Minutes

Approval of February 9, 2026 Closed Session Minutes

Approval of the Bills and Disbursements

Authorize City Administrator to pay bills through the next council meeting.

For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud

Absent: None. Against: None. Abstain: None.

MOTION WAS PASSED.

NEW BUSINESS

Kalbakdalen moved, seconded by Knaack, to approve Resolution #03-01-2026 adopting the proposed assessments and a 10-year deferment plus 20 years on unimproved city lots. When the city sells a lot, the assessment shall become payable upon completion of the home.

For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud

Absent: None. Against: None. Abstain: None.

MOTION WAS PASSED.

Knaack moved, seconded by Matzke to approve Resolution #03-02-2026 ordering improvement and preparations of plans for 2026 street and utility improvements. Such improvements are deemed necessary, cost-effective and feasible as per the feasibility report prepared by Moore Engineering.

For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud

**Absent: None. Against: None. Abstain: None.
MOTION WAS PASSED.**

Kleven moved, seconded by Knaack effective March 3, 2026, the city will no longer perform snow plowing or any road maintenance on the private or township road associate with the property detached by Johanneck's in the Park Addition in 2005 without a written agreement with Red Lake Falls Township. Notice of Detachment was filed with the Office of Administrative Hearings in 2005.

**For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud
Absent: None. Against: None. Abstain: None.
MOTION WAS PASSED**

Kleven moved, seconded by Thibert to extend the date to submit a plan to acquire ownership of the pool to January 1, 2027.

**For: Kalbakdalen, Kleven, Knaack, Matzke, Thibert, Bertilrud
Absent: None. Against: None. Abstain: None.
MOTION WAS PASSED**

The meeting adjourned at 8:03 pm.

Respectfully submitted,

Allen Bertilrud, Mayor
Kathleen Schmitz, City Administrator

The published material is only a summary, the full text is available for public inspection at City Hall, or by standard or electronic mail.