

**City of Red Lake Falls  
City Council Meeting  
January 22,2024  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 22nd day of January, 2024.

Members Present: Allen Bertilrud, Sara Kenfield, Joyce Kalbakdalen, Cheryl Matzke, Briana Ingraham, Neil Knaack

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Matt Swendra, Cavin Berube, Kristi Thorfinnson

The meeting was called to order at 6:05 p.m.

**APPROVAL OF AGENDA**

Kalbakdalen moved, seconded by Matzke, to approve the amended agenda with the addition of items and renumbering. 6.02 Resolution #01-04-2024, 6.03 Resolution #01-05-2024, 6.04 Resolution #01-06-2024, 6.05 Sportsman's Park Bid Results, 6.06 Trail Bid Results 6.07 Approval of Tax Abatement Requests, 6.08 Bridge Update

*On vote being taken, the motion was unanimously passed.*

**CONSENT AGENDA**

Kalbakdalen moved, seconded by Ingraham, to approve the amended Consent Agenda with the following changes.

January 8, 2024 City Council Meeting Minutes be amended by changing the wording from a three-phase bridge project to a multi-phase project, and the addition of Finance Check #044571.

*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Kristi Thorfinnson from the NWMNHRA updated the council on fair housing and the owner-occupied grant for housing, commercial and multi-family housing rehab.

Kenfield moved, seconded by Ingraham to accept the Red Lake Falls Policy and Procedures Guide for Rehab Activities CDAP-23-0014-O-FY24.

*On vote being taken, the motion was passed.*

Kenfield moved, seconded by Matzke, to accept Resolution#01-04-2024 and to participate in the Residential Anti-displacement and Relocation Assistance Plan.

**For: Bertilrud, Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke. Absent: None.**

**Against: None. MOTION CARRIED UNANIMOUSLY**

Kalbakdalen moved, seconded by Ingraham, to approve Resolution #01-05-2024 Small Cities Development Program, Comprehensive Rehab CDAP-23-0014-O-FY24 Prohibition of Excessive Force Policy.

**For: Bertilrud, Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Kalbakdalen moved, seconded by Ingraham to approve Resolution #01-06-2024 City of Red Lake Falls Section 3 Plan.

**For: Bertilrud, Ingraham, Kalbakdalen, Kenfield, Knaack, Matzke. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Kenfield moved, seconded by Matzke to accept the bid of \$449,000 from Schmitz Builders for the Sportsman’s Bathhouse from Schmitz Builders with contingency of obtaining the extension of the grant and DNR’s approval of plans.

*On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Matzke to accept the Bottineau Trail bid from Agassiz Asphalt in the amount of \$1,122,760.00 contingent upon us receiving the DNR and TAP Grant.

*On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Matzke, to accept the Tax Abatement requests for 2023.

3 <sup>rd</sup> yr of 3	Remick, Russell & Kristie	\$ 5,771.44	#17-3046-005	2024 Final Year
3 <sup>rd</sup> yr of 3	Glass, Robbie	\$ 1,617.76	#17-2849-070	2024 Final Year
3 <sup>rd</sup> yr of 3	Lee, Brandon	\$ 1,652.45	#17-2849-055	2024 Final Year

*On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 7:20 pm.

Respectfully submitted,  
Allen Bertilrud, Mayor  
Kathleen Schmitz, City Administrator