

**City of Red Lake Falls
City Council Meeting
January 13, 2025
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 13th day of January, 2025.

Members Present: Allen Bertilrud, Briana Ingraham, Joyce Kalbakdalen, Neil Knaack, Cheryl Matzke, Kyle Thibert

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Matt Swendra, John Thibert

The meeting was called to order at 6:01 p.m.

Oath of Office: Mayor Allen Bertilrud and Councilmembers Neil Knaack, Cheryl Matzke & Kyle Thibert were sworn in by Attorney Delray Sparby.

APPROVAL OF AGENDA

Addition of Item 6.10 Snowblower/Mower 6.11 Ambulance Furnace. Kalbakdalen moved, seconded by Knaack, to approve the amended agenda.

On vote being taken, the motion was unanimously passed.

CONSENT AGENDA

Kalbakdalen moved, seconded by Matzke, to approve the Consent Agenda with the addition of check #045223.

Approval of the December 17, 2024 Truth in Taxation Public Hearing Minutes, City Hall Public Hearing Minutes and Council Minutes.

Approval of the Bills and Disbursements

Approval of 2025 Council Meeting Dates to be held on the 2nd & 4th Monday of each month with the exception of those landing on a holiday, they will be scheduled for the following Wednesday.

Approval of the 2025 Official Depositories of Unity Bank/ICS Sweep/CDRS/LPL (Ceterais), Red Lake Co-op Federal Credit Union and Dakota Heritage Bank/ICS Sweep/CDRS/LPL (Ceterais).

Approval to designate the Red Lake Falls Gazette, also known as The Red Lake Gazette as the official newspaper.

Approval of Delray Sparby of Ihle, Sparby & Haase, PA as the City Attorney, or Nathan Haase of Sparby of Ihle, Sparby & Haase, PA.

Approval of Resolution #01-01-2025 Identity Theft Prevention Program.

Approval of the Conflict-of-Interest Policy.

On vote being taken, the motion was unanimously passed.

NEW BUSINESS

Ingraham moved, seconded by Thibert, to nominate Council Member Neil Knaack to serve as Vice Mayor for 2025.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Kalbakdalen to approve the following names on the signature cards: Kathleen Schmitz, Allen Bertilrud, Jane Thibert, Neil Knaack.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Knaack to approve the City Council Committee Assignments for the Calendar Year 2025.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Kalbakdalen to approve Resolution #01-02-2025, accepting a donation of \$500.00 for the Red Lake Falls Volunteer Fire Department.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Knaack to table the proposal for CSAH 1, until the January 27, 2025 council meeting, so that Mr. Amiot can provide the council with the final map, documents, paving quote and summary for council review.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Knaack to table item 6.06 until notification of the placement of cameras and legal document is drawn up by Attorney Sparby.

On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Thibert to approve Scitus Construction quote of \$10,500 and Rieger, Borgen, Benson Electric quote of \$12,800 to repair the mall.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Knaack to approve the quote of \$37,000 from Skinner Roofing for gutters and downspouts at the mall.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Kalbakdalen, to purchase the John Deere with snowblower, mower and broom attachment for the quote of \$35,729 with no trade in.

On vote being taken, the motion was unanimously passed.

The meeting adjourned at 7:30 pm.

Respectfully submitted,
Allen Bertilrud, Mayor
Kathleen Schmitz, City Administrator