

**City of Red Lake Falls
City Council Meeting
January 8, 2024
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 8th day of January, 2024.

Members Present: Allen Bertilrud, Sara Kenfield, Joyce Kalbakdalen, Cheryl Matzke, Briana Ingraham, Neil Knaack

Members Absent: None

Others Present: Kathy Schmitz, Delray Sparby, Jane Thibert, Matt Swendra, Taylor Amiot, Tony Gerardy

The meeting was called to order at 6:00 p.m.

APPROVAL OF AGENDA

Kalbakdalen moved, seconded by Kenfield, to approve the agenda as presented.
On vote being taken, the motion was unanimously passed.

CONSENT AGENDA

Kalbakdalen moved, seconded by Matzke, to approve the Consent Agenda as presented.

- 5.01** Approval of the December 11, 2023 Public Hearing Truth in Taxation Minutes
 - 5.02** Approval of the December 11, 2023 City Council Meeting Minutes
 - 5.03** Approval of the Bills and Disbursements
 - 5.04** Approval of 2024 Council Meeting Dates as listed on the narrative.
 - 5.05** Approval to Designate Gazette Newspaper as the Official Newspaper
 - 5.06** Approval of Official Depositories for City Funds
 - 5.07** Approval of Appointment of Delray Sparby of Ihle, Sparby & Haase, PA as City Attorney for Calendar Year 2024
 - 5.08** Resolution #01-01-2024 – Identity Theft Prevention Program
 - 5.09** Approval of the Conflict-of-Interest Policy
- On vote being taken, the motion was unanimously passed.*

NEW BUSINESS

Kalbakdalen moved, seconded by Ingraham to approve Resolution #01-03-2024 Municipal Concurring Resolution with the County of Red Lake along with the attachment of their resolution & map as exhibit A & B.
On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Knaack, to nominate At Large Council Member Sara Kenfield to serve as vice mayor for 2024.

On vote being taken, the motion was passed.

Kalbakdalen moved, seconded by Ingraham, to approve the following names on the signature card: Kathleen Schmitz, Allen Bertilrud, Sara Kenfield Vice Mayor, Jane Thibert.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Knaack to approve the City of Red Lake Falls 2024 Committees as amended.

On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Matzke to approve Resolution #01-02-2024 accepting the donations for the Red Lake Falls Volunteer Fire Department.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Knaack, to adopt the amendment to change the 2024 Fee Chart by changing the NSF Fee from \$50.00 to \$10.00.

On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Matzke, to hire Flaherty Hood P.A. as our lobbyist for The City of Red Lake Falls for \$15,000.00.

On vote being taken, the motion was unanimously passed.

Kalbakdalen moved, seconded by Matzke to approve the purchase of a John Deere mower in the amount of \$20,800.00 from True North Equipment Co, Thief River Falls.

On vote being taken, the motion was unanimously passed.

The following letter was received on 12-19-23 from Roy Sourdif, District 4, Pennington County Commissioner in recognition of Red Lake Falls City Council Member Cheryl Matzke.

I am writing this letter to inform you how important Cheryl Matzke is to the NWRL board. I ask you to recognize Cheryl's intelligence, professionalism, and selfless dedication to serving on the NWRL board this past year. Cheryl is a true asset to the team, including being on the executive committee and personnel committee (meeting 3-4 times a month).

Please show Cheryl your support and appreciation with me as this would have been more difficult without Cheryl's encouragement, dedication, and help.

Kalbakdalen moved, seconded by Knaack to approve the Contribution Agreement between the City of Red Lake Falls and North Star Neighbors subject to legal counsel review and approval.

On vote being taken, the motion was unanimously passed.

Upcoming Council Meetings will be held in the basement of City Hall on Monday, February 12, 2024 6:00 pm & Monday, February 26, 2022 6:00 pm.

The meeting adjourned at 7:20 pm.

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator