

City of Red Lake Falls FENCE APPLICATION

Date: _____

Fence will be erected on property which is: Residential _____ Commercial _____

Owner: _____

Street Address: _____

Mailing Address: _____

Phone: _____

Email Address: _____

Contractor: _____

Have you had your property surveyed so you know your actual property lines? Yes _____ No _____

Have you found the metal pins located on your property? Yes _____ No _____

Type of Fence: _____

Height of Fence: _____

Will fence be erected on a corner lot? _____ Will fence be erected in the front yard? _____

Estimated Value of Project: \$ _____

Estimated Start Date: _____ Estimated Finish Date: _____

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature

Date

The City of Red Lake Falls does not provide a survey service to locate property irons and does not settle property line disputes. It is the applicant's responsibility to ensure the fence is properly located.

For City Use:

Plans Checked by: _____ *Approved on:* _____

108 2nd Street SW
PO Box 37
Red Lake Falls, MN 56750
218-253-2684
info@redlakefalls.com

City of Red Lake Falls

FENCE APPLICATION

Call before you dig

Before you start your project call 1-800-252-1166 or 811 or visit www.gopherstateonecall.org
Minnesota state law requires that you contact Gopher State One Call before you start any project that requires digging to avoid costly underground utility damages or even deadly accidents.

Check List of Items to be turned into RLF City Hall for review before building

- Completed Application
 - Certificate of survey or Site plan drawn to scale including
 - Lot dimensions
 - Identify location of Iron Pins if found
 - Location & Footprint coverage area of existing structures
 - Street & Alley Locations
 - Fence placement
 - Setback of fence from property line
 - Brochure or photo of type of fence
 - Signed Cordial Agreement if building on the property line
1. If it's not cordial, fences need to be 2 feet off the property line so that there is room to mow, paint, or fix next to the fence.

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§150.07 FENCING PERMIT REQUIREMENTS

(A) Fence permits.

(1) The city hereby establishes control over all of the fences presently located, to be built, enlarged or altered within the city. Any fence installed within the city shall conform to the type, location and requirements and specifications established by the city.

(2) No person shall construct, enlarge or alter any fence without first making an application for and securing approval for a fence permit.

(3) *Permit submittal checklist.* Each resident shall submit a signed and completed fencing permit application form which shall consist of one copy of a Certificate of Survey, or site plan drawn to scale, which indicates the following:

- (a) Lot dimensions;
- (b) Location and footprint coverage area of existing structure(s);
- (c) Location of the fence;
- (d) Setback of fence from the property line(s);
- (e) The height of the fence; and
- (f) The type of fence (i.e., chain-link, split rail, privacy).

(B) All lots; General fence permit requirements.

(1) Fences, including footings, shall be located entirely upon the private property on which the fence is proposed to be constructed or on the property line. Fence posts and footings must be installed below the frost line.

(2) The property owner is responsible for verifying property boundaries by locating the property irons. Property irons are generally six inches below grade and must be left exposed and staked for verification at final inspection. The city does not provide a survey service to locate the property irons. Metal detectors are effective in locating the property irons. It is unlawful to disturb, remove or relocate property irons.

(3) If property irons cannot be located then one of the following options are available:

(a) Establish the property lines by a survey conducted by a registered land surveyor; or

(b) The owner of the property on which a fence is supposed to be constructed and the owner(s) of adjoining properties enter into a written agreement regarding the location of the property line to be recorded with the titles of the respective properties, running with the land and binding upon any successors or assigns, subject to approval by the city.

(4) Fences shall not extend into public rights-of-way or onto public property.

(5) Fences in easements shall not impede the flow of water. If the city or utility company needs to utilize the easement, the fence will be removed and relocated at the expense of the property owner.

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(6) The side of any fence considered to be its "face" (i.e., the finished side having no structural supports) must face abutting property or street right-of-way.

(7) Fences located in a residential district may not exceed six feet in height. Fences located in an industrial district may not exceed eight feet in height.

(8) Residential fences within front yards shall not exceed 30 inches in height and must be setback at least ten feet from the front and/or side lot line abutting the street right-of-way except where additional setback is required for traffic visibility. Front yard is defined as the addressing road, street, avenue or boulevard.

(9) Rear yard setback of any fence shall be at least ten feet from the property line.

(10) Fences shall be made of wood, plastic or metal materials and constructed to state code and used in a way that is safe and secure. No farm or electrical wire or barbed wire metal fences shall be allowed.

(C) Buffer yard lots; Specific fence requirements.

(1) Fences abutting a major collector or arterial street shall be setback at least ten feet from the property (right-of-way) line.

(2) For interior lots, a gate constructed of the same material as the fence or open space shall be provided in the fence to allow for maintenance of the street side boulevard and entry of city workers to check utilities and to allow for public emergency services access. For non-interior lots, said access gate may be located on an accessible side yard or rear yard.

(D) Corner lots; Specific fencing requirements.

(1) No fence shall be placed on or extend into a yard so as to pose a danger to traffic by obscuring the view of approaching vehicular traffic or pedestrians from any intersecting street or alleyway. Visibility from any intersecting street or alleyway shall be unobstructed above a height of 30 inches, for a distance of ten feet from the fence corner each way, unless further setback is required to ensure proper visibility.

(2) A fence more than 30 inches in height along a side lot line abutting a public right-of-way shall not extend into a required front yard setback and shall be no closer to the front lot line than a point intersecting the front line of the principal building unless the fence is 30 inches or less in height.

(E) General notes. Prior to digging, call Gopher Services at 651-454-0002 or dial 811 to verify public utility locations. Forty-eight hour notice is required (excluding weekends and holidays).
(Res. 06-02-2021, passed 6-14-21)

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ZONING APPLICATION SKETCH – CITY OF RED LAKE FALLS

Name _____ Address: _____ Date: _____

ALL SKETCHES MUST BE DRAWN TO SCALE and contain the following information: **North** Arrow, all abutting streets and alleys with street names, dimensions of lot or lots, all existing buildings on lots, all existing utility lines and easements, proposed buildings, and distances from all property lines to existing or proposed buildings.



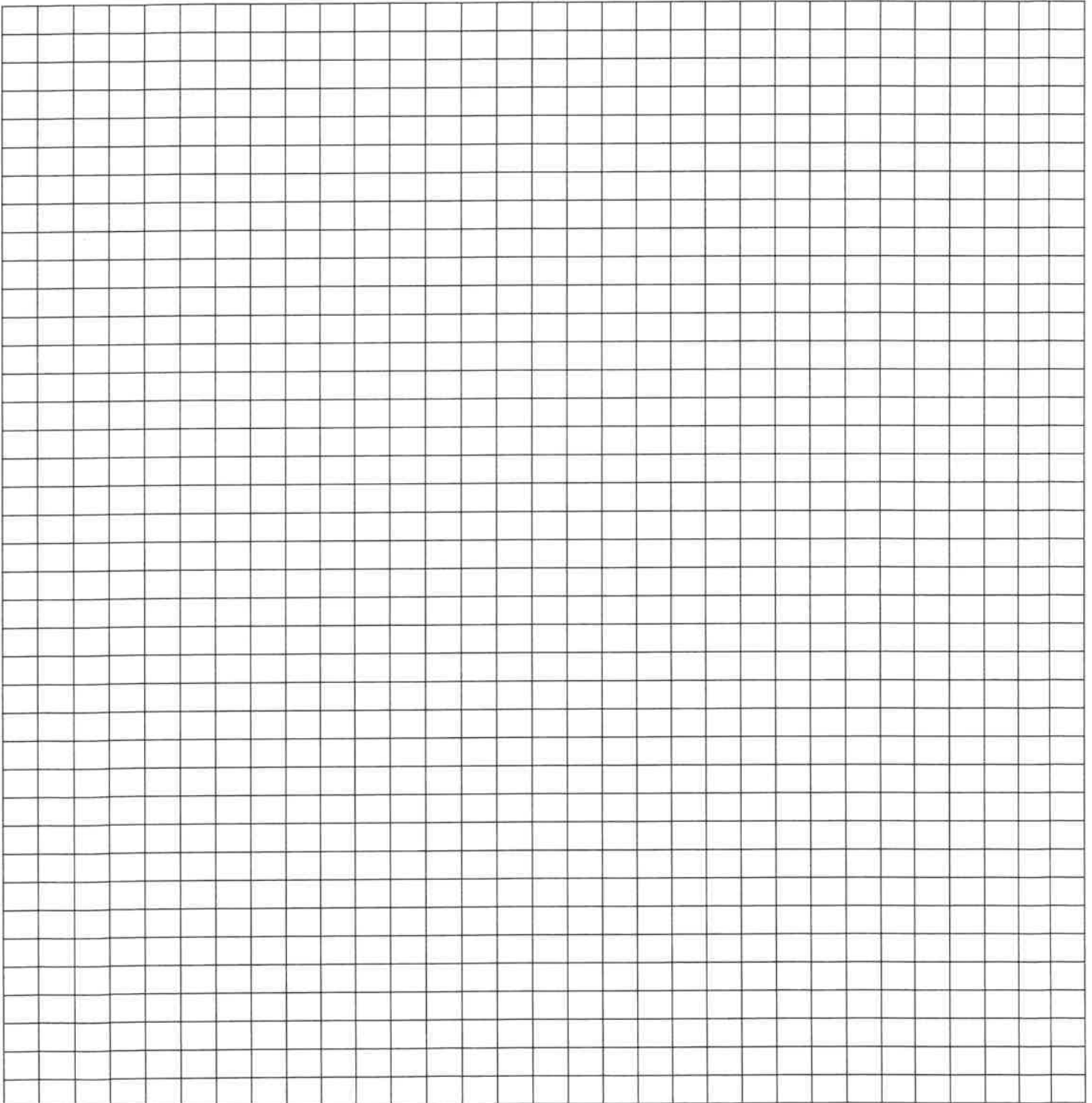
Crosshatch all existing buildings.
← Indicate North in the Circle

Label property lines.

SCALE 1/4 " = _____

Total area of site _____ sq.ft.

Total area of site occupied by buildings _____ sq.ft.





Minnesota State Contractor License Law

Notice to Homeowners: **Be Sure Your Contractor is Licensed**

Know Your Rights

The State of Minnesota recently adopted a statewide "Contractor and Remodeler License Law." This law is designed to protect the consumer by requiring that contractors be licensed with the State. Contractors must apply to the State, post a bond, and show proof of insurance and competency. The law gives homeowners reasonable assurance that they are dealing with a reputable, professional contractor, and a place they can call to get general contractor information.

Getting Information on a Contractor

Contractors, with a few exceptions, who contract with a homeowner to perform home construction, remodeling, or repair, must be licensed with the Minnesota Department of Commerce. Homeowners can call the Commerce Department Licensing Division at 1-800-657-3602, 651-296-2488 or visit the web site @ www.commerce.state.mn.us to obtain information on a specific contractor. Contractors must display their license number on their advertising and they must make it available to consumers. Building permits cannot be granted to contractors who are not properly licensed by the state.

Exceptions to Being Licensed

State law exempts contractors who have gross annual receipts from the construction business of less than \$15,000.00. Also exempt are specialty contractors who perform only one specialty skill.

Homeowner Rights if a Contractor is Not Licensed

If your contractor is required to be licensed by the State of Minnesota and you find that he/she is not, you may still have recourse under the law. Generally, the law provides that a contractor who is working in violation of the Minnesota State License Law has no lien rights and may not be able to enforce a contract signed with a homeowner. If you find yourself in this situation, you should consult with an attorney to get sound legal advice. You should never knowingly hire someone who is deliberately violating the State License Law.

Working on Your Own Home

You can obtain permits to do work on your own home. The License Law was written to insure a reasonable degree of protection for you as the consumer of construction services, not to discourage homeowners from doing work on their own property. For your safety, building permits are required for most construction projects.

For more information on State Licensing, contact the
Minnesota Department of Commerce at 800-657-3602 or 651-296-2594



Don't Assume You Know What's Below

Protect yourself and those around you. Use GSOC this time and every time.

Whether you are a professional excavator or homeowner, in accordance with Minnesota State law, you must contact Gopher State One Call (GSOC) before breaking ground for any excavation. You may be simply installing a new mailbox, installing a fence, building a deck, or planting a tree, but whatever the project may be, contacting GSOC before starting your project may allow you to avoid costly damages to underground facilities.



Please note: Gopher State One Call is **NOT** responsible for contacting locators to paint or flag your **PRIVATE FACILITIES**. For more information, continue reading this brochure.



The GSOC Locate Request Process

When you have a project that requires digging, your first step is to contact Gopher State One Call. You can do this any time at gopherstateonecall.org or by calling 8-1-1 during business hours.

Submit free locate requests online at gopherstateonecall.org

Be Prepared

When you contact GSOC with a locate request, you will be asked a series of questions, including:

- What is your name, address, and phone number?
- What type of work will you be doing? (e.g. planting a tree or installing a fence)
- What is the dig site's address, city, county and nearest intersecting street?
- At the dig site, where will you be digging? (e.g. east side of house, within 5-ft radius of white stake.)
- When will you be digging? (e.g. 3 days, next week)

Get Your Underground Facilities Marked

Once you have submitted your locate request, a "ticket" is created. The ticket is sent to any facility operators that may have underground facilities in the area of excavation. Those facility operators will then send a locator to the site and mark with a combination of flags, stakes, whisksers, and paint markings. Please note that no private facilities are marked as part of the GSOC locate request process.

Check for Positive Response

Before digging, check Gopher State One Call's Positive Response system to determine if each facility operator has visited your dig site and/or responded to your locate request.

To view the positive response status on any ticket, go to gopherstateonecall.org and click "SEARCH FOR A TICKET (SEARCH & STATUS)."

Dig!

In accordance with Minnesota law, you must wait 48 hours (excluding the day of submission, weekends and holidays) after you've submitted your locate request to begin your digging project.



Things to Keep In Mind Outline the Dig Area

Before you contact GSOC, you must outline your dig area with white markings. This helps the locator know exactly where you will be digging. Some good examples of white marking tools include white paint, flags, laths, or stakes.

Wait for Locates

After contacting GSOC, you must wait. Utilities have 48 hours (excluding the day of submission, weekends and holidays) to locate their facilities. The 48-hour waiting period begins at 12:01 a.m. on the day after the locate request is submitted. This means if you file a request on Tuesday, you can begin digging no earlier than 12:01 a.m. on Friday.



811 or 651-454-0002

CONTACT GSOC BEFORE YOU DIG



LEARN MORE & SUBMIT
LOCATE REQUESTS
ONLINE AT
gopherstateonecall.org

Did You Know?

Not Everything Gets Marked When You Contact GSOC

Homeowners: Tell contractors about any private underground lines you know of

Private underground facilities, such as private utility lines and private distribution networks, **do not get marked by facility operators**. When a property owner or tenant has any type of private underground facility, they are responsible to have private facilities located by hiring a private locator.

Private lines usually include any that serve outbuildings, hot tubs, security lighting, pools, and natural gas grills.

The free locating service available through GSOC applies **ONLY** to public facility operators. The diagram below shows a variety of utilities, some owned by the utility and some by the property owner.

THOSE UTILITIES MARKED BY DOTTED LINES ARE TYPICALLY OWNED BY THE PROPERTY OWNER. Private locating services will mark these for a fee. Those lines will **NOT** be marked by contacting GSOC.

Don't Forget

After calling GSOC, wait 48 hours (excluding the day of submission, weekends and holidays) before you begin your excavation, and remember to check for facility operator responses using GSOC's Positive Response system. **To view the positive response status on any ticket, go to gopherstateonecall.org and click "SEARCH FOR A TICKET (SEARCH & STATUS)."**

Electric

Gas, Oil and Propane

Phone and Cable

Water

Sewer

If private facilities are suspected, the excavator should:

- Physically inspect the dig site
- Ask the property owner
- See what equipment or power may serve outbuildings
- Contact the original installer of the facilities for any maps of the lines
- Excavate with caution and be aware of any warning signs of underground facilities
- Visit gopherstateonecall.org/resources/industry-directory for information on private locating companies

If you are installing private facilities, consider doing the following:

- Prepare maps of any new underground facilities
- Bury tracer wire with the new facilities
- Use above ground markers or signs to indicate the buried facilities
- Visit gopherstateonecall.org/ticketing for more information about protecting private facilities



Contact information for some locating companies who will locate privately owned underground facilities can be found in the industry directory at gopherstateonecall.org/resources/industry-directory.

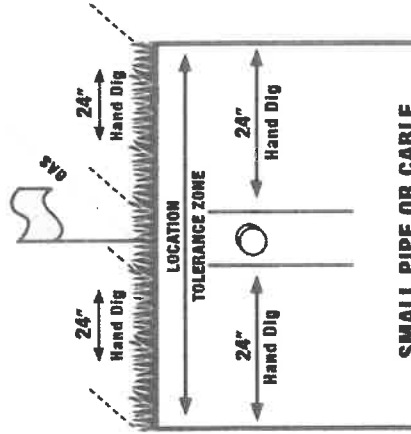
Respect the Marks!

Once the utilities have been located, you'll see a combination of flags, stakes, whisksers, and paint markings on the ground. Respect the marks! Never use mechanized digging tools when you are digging within 24 inches of the markings. Only use hand tools.

LEARN MORE AND SUBMIT FREE LOCATE REQUESTS AT gopherstateonecall.org.

WHITE	Area of Proposed Excavation
PINK	Temporary Survey Markings
RED	Electric
YELLOW	Gas, Oil, Steam, Propane
ORANGE	Communication, CATV, Fiber
BLUE	Water
PURPLE	Reclaimed Water, Irrigation
GREEN	Sewer

Tolerance Zone



SMALL PIPE OR CABLE