

# CITY OF RED LAKE FALLS

City Council Meeting  
Monday, January 5, 2026  
City Council Chambers  
6:00 p.m.

## A G E N D A

1. **CALL TO ORDER**
  2. **PUBLIC FORUM** – *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. Speakers are requested to state their name and address for the record, and limit their remarks to five minutes. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.*
  3. **PRESENTATION/PROCLAMATIONS/PUBLIC INFORMATION/ANNOUNCEMENTS**
  4. **APPROVE AGENDA** – *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.*
  5. **CONSENT AGENDA** – *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.*
    - 5.01 Approval of the December 8, 2025 Public Hearing Minutes– Truth in Taxation
    - 5.02 Approval of the December 8, 2025 City Council Meeting Minutes
    - 5.03 Approval of the Bills and Disbursements  
*Finance Checks #045792 - #045820  
+ Payroll #25 2025 E Checks 1- 16 (\$13,271.36) & Payroll #26 E Checks 1 - 29 (\$10,355.08)  
(Includes Direct Deposit HSA deductions & Contributions)*
    - 5.04 Approval of 2026 Council Meeting Dates as listed on Narrative
    - 5.05 Resolution #01-01-2026 – Identity Theft Prevention Program (in packet)
    - 5.06 Conflict of Interest Policy – Council Sign and Return (in packet)
- NEW BUSINESS**
- 6.01 Elect Vice Mayor
  - 6.02 Approval of names on Signature Cards for 2026
  - 6.03 Approval of Official Newspaper
  - 6.04 Approval of Official Depositories
  - 6.05 Approval of Appointment of Delray Sparby & Nathan Haase of Ihle, Sparby & Haase, PA as City Attorney
  - 6.06 Approval of City Council Committee Assignments for Calendar Year 2026
  - 6.07 Project Priority List
  - 6.08 Personnel Manual – Paid Leave
  - 6.09 Arena – Bad Weather/No School
  - 6.10 Solar Grant Update
  - 6.11
  - 6.12
7. **COUNCIL BOARDS AND SHERIFF/ADMINISTRATOR/ENGINEER REPORTS** – *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and individuals. Only those with something to report would be on the agenda.*
8. **UPCOMING MEETINGS**
  - 8.01 Council Meeting, Monday, January 26, 2026 6:00 pm
  - 8.02 Council Meeting, Monday, February 9, 2026 6:00 pm
9. **INFORMATIONAL ITEMS**
10. **ADJOURNMENT**

**CITY OF RED LAKE FALLS**  
**Monday, January 5, 2026**  
**REORGANIZATIONAL MEETING NARRATIVE**

**5.04 It is recommended to approve the 2026 City Council Meeting Dates as follows:**

**\* Meeting date was a holiday – reschedule date**

Jan. 5	July 13
Jan. 26	July 27
Feb. 9	Aug. 10
Feb. 23	Aug. 24
Mar. 9	Sept. 14
Mar. 23	Sept. 28
Apr. 13	<b>*Oct. 14</b> Wednesday
Apr. 27	Oct. 26
May 11	Nov. 9
<b>*May 27</b> Wednesday	Nov. 23
June 8	Dec. 14
June 22	Dec. 28

**5.05 Annual resolution pertaining to Identity Theft.**

**5.06 Please sign and return the Conflict of Interest Policy.**

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**6.01 2025 Vice Mayor was Neil Knaack**

**6.02 It is recommended to approve the following names on the signature card:  
Kathleen Schmitz, Allen Bertilrud, Jane Thibert, Name of Vice Mayor**

**6.03 (2025 Official Newspaper was the The Red Lake County *Gazette*)**

**6.04 (The 2025 Official Depositories were Unity Bank North/ICS Sweep/CDRS/LPL (Ceterais)  
Red Lake Co-op Federal Credit Union and Dakota Heritage Bank/ICS Sweep/CDRS/LPL  
(Cetarais))**

**6.05 (The 2025 City Attorney was Delray Sparby of Ihle, Sparby & Haase, PA)**

**6.06 The proposed 2026 Committee List is in your packet.**