

**City of Red Lake Falls
City Council Meeting
September 28, 2020
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 28th day of September, 2020.

Members Present: Allen Bertilrud, Kevin Brevik, Cheryl Matzke, Neil Knaack, Briana Ingraham, Justin Carriere

Members Absent: none

Others Present: Kathy Schmitz, Delray Sparby, Carol Seeger, Matt Swendra, Deb Derouin

The **Zoom** meeting was called to order at 6:00 p.m.

Matzke moved, seconded by Brevik, to approve the Agenda as presented.
On vote being taken, the motion was unanimously passed.

Ingraham moved, seconded by Matzke, to approve the Consent Agenda as presented.
Approval of the September 14, 2020 City Council Meeting Minutes
Approval of the Bills and Disbursements
On vote being taken, the motion was unanimously passed.

NEW BUSINESS

Brevik moved, seconded by Knaack, to hold the Assessment Hearing on Wednesday, October 21, 2020 at 5:00 pm followed by the City Council meeting at 6:00 pm
On vote being taken, the motion was unanimously passed.

Brevik moved, seconded by Matzke, to remove the Bolton & Menk engineering fees from the assessments to the property owners.
On vote being taken, the motion was unanimously passed.

The Revenue and Expenditure budget worksheets were scrutinized before the proposed levy is adopted. There was a 3% increase in the levy over last year plus a 4% increase in water and sewer rates for 2021.

Knaack moved, seconded by Brevik, to approve Resolution #09-03-2020 – Adoption of the 2021 Proposed Budget and the 2021 Levy Certification in the amount of \$803,942. **For: Brevik, Knaack, Carriere, Ingraham, Matzke, and Bertilrud. Absent: none. Against: None.**
MOTION CARRIED UNANIMOUSLY

At 7:31 the council meeting adjourned to Wednesday, September 30, 2020 at 6:00 pm at City Hall.

The meeting reconvened on Wednesday, September 30, 2020 at 6:03 pm.

Members Present: Allen Bertilrud, Briana Ingraham, Kevin Brevik, Justin Carriere, Cheryl Matzke, Neil Knaack

Members Absent: none

Others Present: Kathy Schmitz, Delray Sparby, Carol Seeger

Administrator Schmitz went over the assessment sheets. The Bolton & Menk and force main amounts are not included. The council feels those amounts should be absorbed by the City.

Matzke moved, seconded by Carriere, to approve Resolution #09-04-2020 – Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment. **For: Brevik, Knaack, Carriere, Ingraham, Matzke, and Bertilrud. Absent: none. Against: None. MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Ingraham, to approve Resolution #09-05-2020 – Resolution for Hearing on Proposed Assessment. **For: Brevik, Knaack, Carriere, Ingraham, Matzke, and Bertilrud. Absent: none. Against: None. MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Ingraham, to approve the purchase of the 2017 Chev Silverado Pickup for \$21,023 using CARES funding.

On vote being taken, the motion was unanimously passed.

At 6:15 the council meeting adjourned to Thursday, October 1, 2020 at 3:00 pm at City Hall.

The meeting reconvened on Thursday, October 1, 2020 at 3:10 pm.

Members Present: Allen Bertilrud, Briana Ingraham, Cheryl Matzke

Members Absent: Kevin Brevik, Neil Knaack, Justin Carriere

Others Present: Kathy Schmitz, Delray Sparby, Carol Seeger

The council continued to review the preliminary manuscript of the code of ordinances for the City. A few sections provided by American Legal Publishing will be copied and shared with council members to determine if they will replace or update the preliminary code section.

After all the changes are incorporated into the preliminary manuscript it will be reviewed and sent back for preparation of the final code by American Legal Publishing.

The meeting adjourned at 4:42 pm.

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator