

**City of Red Lake Falls  
City Council Meeting  
January 11, 2021  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 11<sup>th</sup> day of January, 2021.

Members Present: Allen Bertilrud, Neil Knaack, Briana Ingraham, Kevin Brevik, Cheryl Matzke, Terri Hams

Members Absent: none

Others Present: Kathy Schmitz, Delray Sparby, Matt Swendra, Carol Seeger, Dylan Brown, Kevin Kimmes, Lee Cariveau

The Zoom meeting was called to order at 6:04 p.m.

Oath of Office: Mayor Allen Bertilrud and Councilmembers Neil Knaack and Cheryl Matzke were sworn in by Attorney Delray Sparby.

Ingraham moved, seconded by Matzke, to approve the Agenda as presented. *On vote being taken, the motion was unanimously passed.*

Matzke moved, seconded by Ingraham, to approve the Consent Agenda with the addition of Finance Check #042673 to Community Co-op for \$2,744.53.

Approval of the December 28, 2020 City Council Meeting Minutes

Approval of the Bills and Disbursements

Approval of 2021 Council Meeting Dates as listed on Narrative

Approval of Resolution #01-01-2021 – Identity Theft Prevention Program (annual)

*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Matzke moved, seconded by Knaack, to have At Large Councilmember Briana Ingraham continue to serve as vice mayor for 2021. *On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Matzke, to designate the Red Lake Falls *Gazette* as the official newspaper for 2021. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Matzke, to approve the 2021 Official Depositories of Unity Bank/ICS Sweep/CDRS/LPL (Ceterais), Red Lake Co-op Federal Credit Union and Dakota Heritage Bank/ICS Sweep/CDRS/LPL (Ceterais). *On vote being taken, the motion was unanimously passed.*

Hams moved, seconded by Ingraham, to approve Delray Sparby as City Attorney and Nathan Haase as Assistant City Attorney, of Ihle, Sparby & Haase, PA, for 2021. *On vote being taken, the motion was unanimously passed.*

Matzke moved, seconded by Ingraham, to approve the 2021 Committee Assignments. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Matzke, to approve the following names on the signature card: Kathleen Schmitz, Allen Bertilrud, Vice Mayor, Carol Seeger. *On vote being taken, the motion was unanimously passed.*

Ingraham moved, seconded by Matzke, to approve an increase in Utility Deposit Rates for Homeowners to \$120, Business Owners to \$140 and Renters to \$120 with the Set-up Fee remaining the same at \$25. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Matzke, to approve the Fee Schedule as adjusted. *On vote being taken, the motion was unanimously passed.*

Lee Cariveau, from Widseth, Smith & Nolting (WSN) explained their funding proposal to the council for upcoming street projects. Dylan Brown, from Stantec explained the Stantec funding proposal and the CIP they created for us.

Administrator Schmitz noted that the WSN proposal is \$55,000 and the Stantec proposal is \$54,000. Council members weighed in with their thoughts about the engineering options.

Brevik moved, seconded by Ingraham, to go with Stantec's funding proposal for \$54,000. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Knaack, to approve the pay request from Spruce Valley for \$80,280.43. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Ingraham, to give Block 53 to Central Boiler and to waive the vacation fee for the requested streets and avenue contingent upon the purchase of the property by Central Boiler and Central Boiler keeping a business within the city limits for 7 years or the block reverts back to the city. *On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 7:32 pm.

Respectfully submitted,

Allen Bertilrud, Mayor  
Kathleen Schmitz, City Administrator