

**City of Red Lake Falls  
City Council Meeting  
September 10, 2018  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 10<sup>th</sup> day of September, 2018.

Members Present: Allen Bertilrud, Justin Carriere, Kevin Brevik, Sara Kenfield, Neil Knaack, Cheryl Matzke

Members Absent: none

Others Present: Kathleen Schmitz, Delray Sparby, Matt Swendra, Carol Seeger, Barry Glienke, Deb Derouin

The meeting was called to order at 6:08 p.m.

Knaack moved, seconded by Matzke, to approve the Agenda with the addition of 6.10 – Duplex Developer, renaming of 6.01 – Laurence Larson–Work Order #10, 6.02 – Sportsman’s Park– Work Order #11, 6.03 Amendment to Street & Utility Project and moving remaining Agenda numbers down. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Carriere, to approve the Consent Agenda as presented.  
Approval of the August 27, 2018 City Council Meeting Minutes  
Approval of the Bills and Disbursements  
*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Knaack moved, seconded by Matzke, to approve Work Order #10 – Surveying of Laurence Larson property by Bolton & Menk. *On vote being taken, the motion was unanimously passed.*

Carriere moved, seconded by Matzke, to have Matt Swendra supervise the Sportsman’s Park Improvement Project. *On vote being taken, the motion was unanimously passed.*

Engineer Glienke went over the Work Order Amendment for the Street and Utility Project. He walked the council through the project to date. The council discussed what has been billed and paid at length. The council does not feel comfortable with the project moving forward at this time because of the costs.

Matzke moved, seconded by Brevik, to table the street and utility project based on the fact that we need more information on the total costs. *On vote being taken, Knaack opposed; the motion carried.*

Kenfield moved, seconded by Matzke, to approve Resolution #09-01-2018 – Amending the Tax Abatement Program for the City of Red Lake Falls. *For: Brevik, Knaack, Carriere, Kenfield, Matzke, Bertilrud. Absent: none. Against: none. Motion Unanimously Passed.*

Kenfield moved, seconded by Matzke, to approve the Finance Committee recommendation for council and mayor salary increase. *On vote being taken, Brevik, Knaack and Carriere opposed; the motion died for lack of majority.*

Carriere moved, seconded by Kenfield, to approve the 10-Year Service Agreement with KLM for two future inspections at a rate of \$4,200 each. *On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Carriere, to accept the KLM bid for a mixer plus electrical for the water tower for \$16,300. *On vote being taken, the motion was unanimously passed.*

Carriere moved, seconded by Matzke, to approve the purchase of a 2011 Chevrolet Extended Cab Pickup for approximately \$16,000. *On vote being taken, Kenfield abstained, the motion passed.*

The council received a draft of the 2019 Budget in their packet. The total amount is relatively the same as last year's budget. Administrator Schmitz noted that we can decrease the budget but cannot increase it after it is approved. Mayor Bertilrud asked the council to go over the budget figures and contact Administrator Schmitz with any comments and questions. It needs to be approved by the end of September.

The council again visited the plan of a developer building two duplexes on the Phil Cuno Park property. Discussion was held on the benefits of developing this property, our housing needs and how to best go about making this project possible.

Kenfield moved, seconded by Carriere, to authorize Administrator Schmitz to extend an offer to the developer for up to \$15,000 for a business subsidy plus the gifting of the lots for \$1.00. *On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

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Allen Bertilrud, Mayor

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Kathleen Schmitz, City Administrator