

**City of Red Lake Falls
City Council Meeting
April 9, 2018
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 9th day of April, 2018.

Members Present: Allen Bertilrud, Justin Carriere, Neil Knaack, Kevin Brevik, Sara Kenfield, Cheryl Matzke

Members Absent: none

Others Present: Kathleen Schmitz, Delray Sparby, Carol Seeger, Barry Glienke, Deb Derouin

The meeting was called to order at 6:04 p.m.

Kenfield moved, seconded by Carriere, to approve the Agenda with the addition of 6.06 - Resolution #04-01-2018 and 6.07 - Resolution #04-02-2018. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Matzke, to approve the Consent Agenda as presented. Approval of the March 26, 2018 City Council Meeting Minutes and Bills and Disbursements. *On vote being taken, the motion was unanimously passed.*

Two bids were received for the construction repairs at the Fire Hall. Troy Mercil Construction bid \$6,050.00 for the building repairs which includes the alternate option. Aaron Seng, Seng Construction bid \$5,500.00 for the repairs with the alternate option.

Brevik moved, seconded by Matzke, to accept the Seng Construction bid for repairs at the Fire Hall for \$5,500.00 which includes the alternate option. *On vote being taken, the motion was unanimously passed.*

The City received a proposal from Christine Anderson, Polar Consulting, to supply housing consultation for the City of Red Lake Falls. The proposal, with a projected cost of \$5,000, provides development for one new housing unit, financing/grant writing, developer/builder recruitment, project management and sale of home.

Kenfield moved, seconded by Brevik, to accept the Polar Consulting Proposal for one new housing unit. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Knaack, to have Tonka Water come and fix the softener at the water treatment plant. *On vote being taken, the motion was unanimously passed.*

Matzke moved, seconded by Knaack, to approve Resolution #04-01-2018 – Approving Plans and Specification and Ordering Advertisement for Bids. *For: Brevik, Knaack, Carriere, Kenfield, Matzke, Bertilrud. Absent: none. Against: none. Motion Unanimously Passed.*

Brevik moved, seconded by Carriere, to approve Resolution #04-02-2018 – Exhibit E for Grant Agreement to State Transportation Fund (Local Road Improvement Program) Grant Terms and Conditions. *For: Brevik, Knaack, Carriere, Kenfield, Matzke, Bertilrud. Absent: none. Against: none. Motion Unanimously Passed.*

Barry Glienke reported that the proposed bid opening for the street and utility improvement project is Thursday, May 10, 2018 at 11:00 a.m. Depending on favorable PFA financing the bid will be awarded on Monday, May 14, 2018, with a project start date of early June.

Kenfield moved, seconded by Knaack, to accept the bid from Electric Pump to fix the Kankel Lift Station for \$5,836.00. *On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator