

**City of Red Lake Falls
City Council Meeting
January 8, 2018
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 8th day of January, 2018.

Members Present: Allen Bertilrud, Cheryl Matzke, Justin Carriere, Neil Knaack, Sara Kenfield

Members Absent: Kevin Brevik

Others Present: Delray Sparby, Carol Seeger, Barry Glienke, Deb Derouin

The meeting was called to order at 6:02 p.m.

Matzke moved, seconded by Knaack, to approve the Agenda with the removal of 6.05 City Council Committee Assignments, 6.11 Civil Penalties Discussion and 6.12 Fee Chart for 2018. *On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Matzke, to approve the Consent Agenda as presented.

Approval of the December 4, 2017 Truth in Taxation Hearing Minutes

Approval of the December 4, 2017 City Council Meeting Minutes

Approval of the Bills and Disbursements

Resolution #01-01-2018 – Identity Theft Prevention Program

On vote being taken, the motion was unanimously passed.

NEW BUSINESS

Knaack moved, seconded by Carriere, to approve the nomination of Sara Kenfield to serve as Vice Mayor for 2018.

On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Kenfield, to designate the *Gazette* as the official newspaper.

On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Kenfield, to approve Unity Bank North, ICS Sweep, Cetera and Red Lake Co-op Federal Credit Union as official depositories for city funds.

On vote being taken, councilmember Carriere abstained, motion passed.

Knaack moved, seconded by Kenfield, to approve the appointment of Delray Sparby of Ihle, Sparby & Haase PA as City Attorney with Nathan Haase as Assistant City Attorney for calendar year 2018.

On vote being taken, the motion was unanimously passed.

Matzke moved, seconded by Knaack, to approve the following names on the signature card: Kathleen Schmitz, Allen Bertilrud, Vice Mayor Sara Kenfield and Carol Seeger.
On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Matzke, to approve Resolution #01-02-2018 – Adoption of the All-Hazard Mitigation Plan. *For: Carriere, Knaack, Matzke, Kenfield, Bertilrud. Absent: Brevik. Against: none. Motion Passed*

Matzke moved, seconded by Knaack, to approve the second and final reading of the Vacant Property Ordinance.
On vote being taken, the motion was unanimously passed.

Knaack moved, seconded by Carriere, to approve the second and final reading of the Seasonal Sump Pump Ordinance.
On vote being taken, the motion was unanimously passed.

Kenfield moved, seconded by Knaack, to approve the second and final reading of the Natural Gas Franchise Ordinance.
On vote being taken, the motion was unanimously passed.

The Civil Penalties discussion was removed from the Agenda until the next meeting, but Attorney Sparby noted that Petty Misdemeanors range from \$50 to \$300. Currently, our Civil Penalties are set at \$10.

The meeting adjourned at 6:32 p.m.

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator