

**City of Red Lake Falls
City Council Meeting
November 13, 2017
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 13rd day of November, 2017.

Members Present: Allen Bertilrud, Kevin Brevik, Sara Kenfield, Justin Carriere, Neil Knaack, Cheryl Matzke

Members Absent: none

Others Present: Kathy Schmitz, Delray Sparby, Carol Seeger, Matt Swendra, Barry Glienke, Dillon Brown, Penny Landman, Deb Derouin

The meeting was called to order at 7:07 p.m.

Knaack moved, seconded by Matzke, to approve the Agenda with the addition of 6.06 Resolution #11-02-2017 – Receiving Feasibility Report and Calling for Hearing and 6.07 Resolution #11-03-2017 – Ordering Improvement and Preparation of Plans and a change to Item 6.04 to read Resolution #11-04-2017 – Conflict of Interest Policy.

On vote being taken, the motion was unanimously passed.

Brevik moved, seconded by Carriere, to approve the Consent Agenda as presented.

Approval of the October 23, 2017 City Council Meeting Minutes

Approval of the Bills and Disbursements

On vote being taken, the motion was unanimously passed.

NEW BUSINESS

Brevik moved, seconded by Knaack, to approve the first reading by Attorney Sparby of the Vacant Property Ordinance.

On vote being taken, the motion was unanimously passed.

Barry Glienke presented a Sump Pump Ordinance option that would charge a \$10.00 per month fee for five months, November through March, for utility residents that need to discharge their sump pump into the sanitary sewer system because of freezing weather conditions. Those sump pumps must be removed from the sanitary sewer before April 1st and a non-compliance fee of \$100.00 per day would be charged after April 1st for non-compliance.

Carriere moved, seconded by Kenfield, to approve the first reading of the Sump Pump Ordinance with the fee dollar amount to be included in the Fee Chart.

On vote being taken, the motion was unanimously passed.

Brevik moved, seconded by Kenfield, to approve Resolution #11-01-2017 – Designating Polling Places for Election Wards. *For: Brevik, Carriere, Kenfield, Matzke, Bertilrud. Absent: none. Against: none. Motion Unanimously Passed*

Kenfield moved, seconded by Matzke, to approve Resolution #11-04-2017 – Conflict of Interest Policy. *For: Brevik, Carriere, Kenfield, Matzke, Bertilrud. Absent: none. Against: none. Motion Unanimously Passed*

Brevik moved, seconded by Knaack, to approve Resolution #11-02-2017 – Receiving Feasibility Report and Calling for Hearing on Improvement. *For: Brevik, Carriere, Kenfield, Matzke, Bertilrud. Absent: none. Against: none. Motion Unanimously Passed*

Kenfield moved, seconded by Matzke, to approve Resolution #11-03-2017 – Ordering Improvement and Preparation of Plans. *For: Brevik, Carriere, Kenfield, Matzke, Bertilrud. Absent: none. Against: none. Motion Unanimously Passed*

Engineer Barry Glienke went over Work Order No. 9 – Professional Services Contract for the Design and Bidding for the 2018 Improvement Project. He explained the budget for the engineering costs for the project. The services provided by Bolton & Menk are broken into the three phases of Design, Final Design and Bidding and total an estimated \$495,000 not to exceed the amounts specified unless authorized by the Client (City of Red Lake Falls).

Knaack moved, seconded by Brevik, to accept Work Order No. 9 as presented. *On vote being taken, the motion was unanimously passed.*

Kenfield moved, seconded by Carriere, to accept Addendum #1 – Removing the county road from the Feasibility Study (Main Avenue from 8th to 7th Street) and all reference to that area in the Project Location Map. *On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Allen Bertilrud, Mayor

Kathleen Schmitz, City Administrator