

**City of Red Lake Falls  
City Council Meeting  
June 12, 2017  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 12<sup>th</sup> day of June, 2017.

Members Present: Allen Bertilrud, Kevin Brevik, Sara Kenfield, Justin Carriere, Neil Knaack, Cheryl Matzke

Members Absent: none

Others Present: Kathy Schmitz, Delray Sparby, Carol Seeger, Barry Glienke, Deb Derouin, Mitch Bernstein

The meeting was called to order at 6:00 p.m.

Changes to the Agenda include adding to finance checks to #040073 and adding 8.06 July 11 – Parks & Rec Committee Mtg, 7:00 am at City Hall.

Brevik moved, seconded by Knaack, to approve the following items in the Consent Agenda.

Approval of the May 22, 2017 City Council Meeting Minutes

Approval of the Bills and Disbursements

*On vote being taken, the motion was unanimously passed.*

**NEW BUSINESS**

Knaack moved, seconded by Matzke, to approve Resolution #06-01-2017 – Approving Trace Wire Specifications.

*For: Brevik, Knaack, Carriere, Kenfield, Matzke, Bertilrud. Against: none. Motion carried unanimously.*

The Planning and Zoning Committee met on May 31<sup>st</sup> to discuss the Enbridge Grant and plan for improvements at Sportsman's Park. They went over the specifications for the 12 new water/sewer/electric camp sites and the 25x32 shelter. The committee met again on Friday, June 9<sup>th</sup> to discuss the park layout. Engineer Barry Glienke was at that meeting and he will write up a formal drawing to submit to the MN Department of Health. They also plan to plumb in water/sewer/electric for a possible future bathroom/shower room. They need about 30 days from the time the two permits are submitted to hear back from the State. Plans are for the first dock site to be near camping site C-1 on the Clearwater River. The second dock site will be at the old swimming beach on the Clearwater River. The project will start in late August to be completed by the end of October. Engineer Glienke prepared a proposal for the

Sportsman's Park Improvements called Work Order No. 6 – Professional Services Contract for the Survey, Layout, Design, Plans and Specifications between the City of Red Lake Falls and Bolton & Menk, Inc.

Knaack moved, seconded by Carriere, to approve Work Order No. 6, the professional services contract between the City and Bolton & Menk, Inc.

*On vote being taken, the motion was unanimously passed.*

Knaack moved, seconded by Kenfield, to sign a Letter of Commitment to the Northwest Minnesota Foundation in conjunction with the Red Lake River Corridor.

*On vote being taken, the motion was unanimously passed.*

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

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Allen Bertilrud, Mayor

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Kathleen Schmitz, City Administrator