

**City of Red Lake Falls
City Council Meeting
December 14, 2016
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 14th day of December, 2016.

Members Present: Allen Bertilrud, Neil Knaack, Kevin Brevik, Sara Kenfield, Cheryl Matzke

Members Absent: Kevin Harmoning

Others Present: Kathy Schmitz, Delray Sparby, Carol Seeger, Justin Carriere, Barry Glienke, Deb Derouin, Acacia Reinhardt, Jeff Martinson, Devin Paradis, ShyAnn Larson, Grace Malwitz, Bonnie Lee, Ben Schirrick

Vice Mayor Sara Kenfield called the meeting to order at 6:37 p.m.

Bertilrud moved, seconded by Brevik, to approve the Agenda with the addition of 7.3 Resolution #12-01-2016 – Adoption of 2017 Final Property Tax Levy and 7.4 Resolution #12-02-2016 – Adoption of 2017 Final Budget and a change to Finance Checks to read #039719 - #039752. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Matzke, to approve the November 28, 2016 City Council meeting minutes as submitted. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Brevik, to approve spending up to \$2,600 to purchase a fire file. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to enter into a Professional Services Contract - Survey and Feasibility Study called Work Order #3 and Work Order #4 with Bolton & Menk, Inc. **Opposed: Brevik. MOTION CARRIED**

Bertilrud moved, seconded by Knaack, to approve Administrator Schmitz putting \$62,500 into reserves to pay for one-half of the Survey and Feasibility Study in 2016. **MOTION CARRIED UNANIMOUSLY**

Business:

Bertilrud moved, seconded by Brevik, to add the Vice Mayor as a signer for the city checking account so that the Vice Mayor, in the absence of the Mayor, can sign checks. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Bertilrud, to approved Resolution #12-01-2016 – Adopting 2017 Final Property Tax Levy. **For: Brevik, Knaack, Bertilrud, Matzke, Kenfield. Absent: Harmoning. Against: None. MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Knaack, to approve Resolution #12-02-2016 – Adoption of 2017 Final Budget. **For: Brevik, Knaack, Bertilrud, Matzke, Kenfield. Absent: Harmoning. Against: None. MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to approve the Bills and Finance Checks #039719 - #039752, Payroll Checks #005103 - #005105 + Payroll E Checks 1 - 13. **MOTION CARRIED UNANIMOUSLY**

The council meeting adjourned at 8:40 p.m.

Respectfully submitted,

Sara Kenfield, Vice Mayor

Kathleen Schmitz, City Administrator