

**City of Red Lake Falls
City Council Meeting
November 23, 2015
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 23rd day of November, 2015.

Members Present: Kevin Harmoning, Kevin Brevik, Cheryl Matzke , Sara Kenfield, Neil Knaack, Allen Bertilrud.

Members Absent: none

Others Present: Kathleen Schmitz, Delray Sparby, Alan Cassavant, Joel Paulsen, Deb Derouin, Leah Manning, Dan Juhl.

Mayor Kevin Harmoning called the meeting to order at 6:32 p.m.

Knaack moved, seconded by Bertilrud, to approve the Agenda with changes: move 7.9 Personnel Policy to 7.12 and replace 7.9 with Juhl Energy, add to 7.11 Miscellaneous, Joe DiMaggio's Lease and Health Insurance. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Brevik, to approve the November 9, 2015 Public Hearing minutes and the November 9 & 16, 2015 City Council meeting minutes with a wordage addition to the last sentence on page 1 of the November 16, 2015 minutes page. **MOTION CARRIED UNANIMOUSLY**

The City was contacted by the abstract company after someone was doing a title opinion and came across a deed dated May 27, 1988. The city of RLF deeded real property to Greg and Erma Pouliot and it was signed by the mayor and city clerk and recorded, but a resolution is needed by the city council approving the sale of city property because that did not happen.

Bertilrud moved, seconded by Matzke, approve Resolution #11-09-2015 to affirm the property sale to Greg and Erma Pouliot on May 27, 1988 pursuant to the legal description contained herein, Auditors Lot 1 and Lot 19 thru 23, Block 14 in the Mill Reserve Addition to the City of Red Lake Falls and approve the mayor and city administrator signing resolution. **For: Brevik, Knaack, Bertilrud, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Brevik, to approve payment of \$12,995 to Spruce Valley Construction for the installation of the manhole and repair of the sewer service line on Washington Avenue with a \$500 reimbursement made to homeowner Trevor Page for extra work. **Abstain: Kevin Harmoning. MOTION CARRIED**

Business:

Bertilrud moved, seconded by Matzke, to approve Resolution #11-01-2015 – 2016 On-Sale Liquor Licenses for Joe DiMaggio’s Sports Café and TNJ’s Bar & Grill. **For: Brevik, Knaack, Bertilrud, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to approve Resolution #11-02-2015 – 2016 Off-Sale Liquor Licenses for Chateau Motel & Liquor LLC and Mike’s Bottle Shop. **For: Brevik, Knaack, Bertilrud, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to approve Resolution #11-03-2015 – 2016 Club License for American Legion Post #22. **For: Brevik, Knaack, Bertilrud, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to approve Resolution #11-04-2015 – 2016 Sunday Liquor Licenses for Joe DiMaggio’s Sports Café and TNJ’s Bar & Grill. **For: Brevik, Knaack, Bertilrud, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to approve Resolution #11-05-2016 – 2016 Dance Licenses for American Legion Post #22 and TNJ’s Bar & Grill. **For: Brevik, Knaack, Bertilrud, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to approve Resolution #11-06-2015 – 2016 Cigarette Licenses for Brent’s Fresh Foods, Chateau Motel & Liquor LLC, Eagle Square and Memories Café/Cenex South. **For: Brevik, Knaack, Bertilrud, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to approve Resolution #11-07-2015 – 2016 Off-Sale Beer License for TNJ’s Bar & Grill. **For: Brevik, Knaack, Bertilrud, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Bertilrud, to approve Resolution #11-08-2015 – Appointing Bolton & Menk, Inc. as Airport Planner and Engineer. **For: Brevik, Knaack, Bertilrud, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Discussion was held on the bid for the City Hall roof. Our city adjuster, Curt Nygaard, feels the bid was too high and suggested having it re-bid in the spring. In the meantime, the contractor who submitted the bid dropped off a revised bid which was after the bid closing date. Atty Sparby recommended rejecting the bid received before bid closing, returning the revised sealed bid to them, and to open it up to bidding again at a later date.

Harmoning moved, seconded by Knaack, to reject the previous bid for the City Hall roof repair. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Knaack, to advertise for sealed bids for the City Hall roof repair to be submitted to the City by January 11, 2016. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Knaack, to allow the increase of the health insurance coverage of \$591.50 to \$627.00 per month. **MOTION CARRIED UNANIMOUSLY**

Kenfield moved, seconded by Knaack, to approve the bills and Finance Checks #038928 - #038954 and Payroll Checks #005024 - #005027 + Payroll E Checks 1 - 11. **MOTION CARRIED UNANIMOUSLY**

The Council continued to review the Personnel Policy Model from the LMC and made changes and additions to fit the needs of the City. Due to the late hour of this meeting a Special Council Meeting has been set to continue the Personnel Policy review for Wednesday, December 2, 2015 at 5:30 p.m.

The meeting adjourned at 9:12 p.m.

Respectfully submitted,

Kevin Harmoning, Mayor

Kathleen Schmitz, City Administrator