

**City of Red Lake Falls
City Council Meeting
January 9, 2017
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 9th day of January, 2017.

Members Present: Allen Bertilrud, Neil Knaack, Kevin Brevik, Sara Kenfield, Cheryl Matzke, Justin Carriere

Members Absent: none

Others Present: Kathy Schmitz, Delray Sparby, Carol Seeger, Barry Glienke, Deb Derouin, Kari Kirschbaum, Mitch Bernstein

The meeting was called to order at 6:31 p.m.

The following were sworn into office: Allen Bertilrud–Mayor, Justin Carriere–At-Large, Neil Knaack–Ward 2, Cheryl Matzke–Ward 3.

PUBLIC FORUM none

PRESENTATION/PROCLAMATION/PUBLIC INFORMATION/ANNOUNCEMENTS none

APPROVAL OF AGENDA

Brevik moved, seconded by Matzke, to approve the agenda as presented. *On vote being taken, the motion was unanimously approved.*

CONSENT AGENDA

Matzke moved, seconded by Knaack, to approve the following items in the Consent Agenda:

- 5.01 Approval of the December 14, 2016 Truth in Taxation Hearing Minutes and
Approval of the December 14, 2016 City Council Meeting Minutes
- 5.02 Approval of Finance Checks #039753 - #039798, Payroll Checks #005106 - #005109
+ Payroll E Checks 1 – 12
- 5.03 Approval of the 2017 Council Meeting Dates as presented
- 5.04 Approval of the 2017 Fee Chart as presented
- 5.05 Resolution #01-01-2017 – Identity Theft Prevention Program
On vote being taken, the resolution was unanimously passed.

5.06 1st Reading of City Ordinance Chapter X. City Facility Use – Community Hall
Attorney Sparby read the proposed ordinance. No action was taken at this time and this ordinance will again be presented at the next council meeting.

On vote being taken, the Consent Agenda was unanimously passed.

NEW BUSINESS

Carriere moved, seconded by Knaack, to nominate Councilmember Kenfield for Vice Mayor. *On vote being taken, the nomination of Kenfield for Vice Mayor was passed by a majority vote.*

Brevik moved, seconded by Kenfield, to designate the *Gazette* Newspaper as the Official Newspaper. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Kenfield, to approve Unity Bank North/ICS Sweep/Cetera and Red Lake Co-op Federal Credit Union as official depositories of city funds. *On vote being taken, the motion was passed with Bertilrud, Brevik, Knaack, Kenfield and Matzke voting yay and Carriere abstaining.*

Kenfield moved, seconded by Brevik, to approve the appointment of Delray Sparby and Nathan Haase of Ihle, Sparby & Haase PA as City Attorney for Calendar Year 2017. *On vote being taken, the motion was unanimously passed.*

Carriere moved, seconded by Knaack, to approve the City Council Committee Assignments for Calendar Year 2017 as presented. *On vote being taken, the motion was unanimously passed.*

Brevik moved, seconded by Matzke, to approve the following names on the signature card: Kathleen Schmitz, Allen Bertilrud, Vice Mayor Sara Kenfield, Carol Seeger. *On vote being taken, the motion was unanimously passed.*

Knaack moved, seconded by Matzke, to change the regular council meeting time from 6:30 p.m. to 6:00 p.m. *On vote being taken, the motion was unanimously passed.*

Matzke moved, seconded by Brevik, to approve the City of Red Lake Falls Investment Policy. *On vote being taken, the motion was passed with Bertilrud, Brevik, Knaack, Kenfield and Matzke voting yay and Carriere abstaining.*

Knaack moved, seconded by Brevik, to nominate Mayor Bertilrud to serve as City of Red Lake Falls representative on the Northwest Regional Development Commission board. *On vote being taken, the motion was unanimously passed.*

Knaack moved, seconded by Matzke, to approve sending a letter of interest to the Hazard Mitigation Assistance Program and authorize the emergency manager to proceed with sending

the letter requesting funds of up to \$1.5 million for severely damaged homes due to ground shifting. *On vote being taken, the motion was unanimously passed.*

Carriere moved, seconded by Knaack, to approve the City pay for up to two people up to \$20 per hour for part-time help with snow removal. *On vote being taken, the motion was unanimously passed.*

INFORMATIONAL ITEMS none

ADJOURNMENT

At 8:40 p.m., Mayor Bertilrud adjourned the council meeting until 5:00 p.m. on Monday, January 23, 2017.

Respectfully submitted,

Sara Kenfield, Vice Mayor

Kathleen Schmitz, City Administrator