

**City of Red Lake Falls  
City Council Meeting  
January 11, 2016  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 11<sup>th</sup> day of January, 2016.

Members Present: Kevin Harmoning, Kevin Brevik, Cheryl Matzke , Neil Knaack.

Members Absent: Sara Kenfield, Allen Bertilrud.

Others Present: Kathleen Schmitz, Delray Sparby, Alan Cassavant, Carol Seeger, Mitch Bernstein, Deb Derouin, Dan Konickson.

Mayor Kevin Harmoning called the meeting to order at 6:42 p.m.

Brevik moved, seconded by Matzke, to approve the Agenda with the addition of Finance Checks #039028-#039067, addition of Municipal Utilities to 7.13 Miscellaneous and moving 7.11 Sportsman's Club Proposed Range Lease to the top of Agenda Business Items. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Matzke, to approve the December 28, 2015 City Council Meeting minutes and January 6, 2016 Special City Council Meeting minutes. **MOTION CARRIED UNANIMOUSLY**

**Citizen's Comments:** none

**Business:**

Knaack moved, seconded by Matzke, to approve the Red Lake Falls Sportsman's Club Range Lease Agreement with the inclusion of the above three changes/additions and a change to the Signature Page authorizing the City Administrator to sign the lease. **MOTION CARRIED UNANIMOUSLY**

Harmoning moved, seconded by Knaack, to elect Sara Kenfield as the Vice Mayor for 2016. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Brevik, to designate the Red Lake Falls *Gazette* as the 2016 Official Newspaper. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Knaack, to select Unity Bank North, Promontory (ICS) Sweep and Red Lake Co-op Federal Credit Union as 2016 Official Depositories. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Brevik, to approve the 2016 Employee Holidays as submitted. **MOTION CARRIED UNANIMOUSLY**

Harmoning moved, seconded by Brevik, to approve the 2016 Council Meeting Dates as presented. **MOTION CARRIED UNANIMOUSLY**

Harmoning moved, seconded by Brevik, to approve Delray Sparby of Ihle & Sparby PA as the City Attorney for 2016. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Matzke, to approve the 2016 Committee List appointments as stated. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Knaack, to approve Kathleen Schmitz, Kevin Harmoning and Carol Seeger as authorized signers on the signature card. **MOTION CARRIED UNANIMOUSLY**

Knaack moved, seconded by Brevik, to approve the 2016 Fee Chart with minor changes plus a 3% increase in utility rates. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Knaack, to approve Resolution #01-01-2016 – Identity Theft Prevention Program. **For: Brevik, Knaack, Matzke, and Harmoning. Absent: Kenfield, Bertilrud. Against: None. MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Knaack, to approve the Personnel Policy as submitted with all changes and corrections and dated as such. **MOTION CARRIED UNANIMOUSLY**

Harmoning moved, seconded by Brevik, to delete the current Personnel Policy, Part 6, Sections 206.01 through 206.33 from the Ordinance Book. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Knaack, to approve the bills and Finance Checks #039028 - #039067 and Payroll Checks #005032 - #005034 + Payroll E Checks 1 – 13. **MOTION CARRIED UNANIMOUSLY**

The meeting adjourned at 9:19 p.m.

Respectfully submitted,

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Kevin Harmoning, Mayor

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Kathleen Schmitz, City Administrator