

**City of Red Lake Falls  
City Council Meeting  
January 12, 2015  
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 12<sup>th</sup> day of January, 2015.

Members Present: Kevin Harmoning, Sara Kenfield, Kevin Brevik, Neil Knaack, Cheryl Matzke.

Members Absent: Barry Schultz.

Others Present: Kathleen Schmitz, Delray Sparby, Alan Cassavant, Carol Seeger, Deb Derouin, Marie Scott, Troy Schmitz.

Mayor Kevin Harmoning called the meeting to order at 6:37 p.m.

The official swearing in of newly elected officials was given by Administrator Schmitz. Mayor Kevin Harmoning and Council Members Kevin Brevik and Sara Kenfield began new terms.

Knaack moved, seconded by Kenfield, to approve the Agenda with the addition of 7.16 Warranty Deed – Kevin Baumbach. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Knaack, to approve the December 22, 2014 City Council Meeting Minutes with the addition "2015" to the motion at the top of page 6. **MOTION CARRIED UNANIMOUSLY**

Knaack moved, seconded by Matzke, to approve the January 6, 2015 Special Council Meeting Minutes. **MOTION CARRIED UNANIMOUSLY**

**Mayor's Report:**

At-Large Councilmember Barry Schultz has asked to resign from the council due to health concerns. His term doesn't expire until 12/31/16. For the remainder of his term, his position will be filled by appointment.

Matzke moved, seconded by Knaack, to accept Barry Schultz's resignation with regrets. **MOTION CARRIED UNANIMOUSLY**

Knaack moved, seconded by Matzke, to put an advertisement in the *Gazette* for the At-Large Council position with response due at City Hall by February 2, 2015 at 4:00 p.m. **MOTION CARRIED UNANIMOUSLY**

**Citizen's Comments:** none

**Business:**

Knaack moved, seconded by Brevik, to elect Sara Kenfield as Vice Mayor for 2015. **MOTION CARRIED UNANIMOUSLY**

Kenfield moved, seconded by Knaack, to designate the Red Lake Falls *Gazette* as the 2015 Official Newspaper. **MOTION CARRIED UNANIMOUSLY**

Kenfield moved, seconded Knaack, to select Unity Bank North, Promontory (ICS) Sweep and Red Lake Co-op Federal Credit Union as 2014 Official Depositories. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Brevik, to approve the 2015 Employee Holidays with the inclusion of December 24, 2015 – ½ day as submitted. **MOTION CARRIED UNANIMOUSLY**  
Matzke moved, seconded by Knaack, to approve the 2015 Council Meeting Dates as presented. **MOTION CARRIED UNANIMOUSLY**

The 2015 Committee Appointments will not take place at this meeting due to the departure of Councilmember Barry Schultz. The Committees will be appointed when the council has a replacement for the At-Large position.

Kenfield moved, seconded by Knaack, to table the 2015 Committee Appointments until the February 9, 2015 council meeting and if we need a committee decision during this time we will meet with the council as a whole. **MOTION CARRIED UNANIMOUSLY**

Knaack moved, seconded by Matzke, to approve Kathleen Schmitz, Kevin Harmoning and Carol Seeger as authorized signers on the signature card. **MOTION CARRIED UNANIMOUSLY**

Knaack moved, seconded by Brevik, to approved the 2015 Fee Chart with the following five changes: addition of Hangar Rent \$80 per month under AIRPORT, PRIVATE OPERATOR, the deletion of the ANIMAL REDEMPTION section, addition of 'Blue Line pays until 6/30/16' to ARENA Open Skating and Membership Fees, NSF CHECK RETURN FEE \$30 and SWIMMING POOL Season Membership, Family \$150 with \$140 pre-pay. **For: Knaack, Brevik, Harmoning. Against: Kenfield, Matzke. MOTION CARRIED**

Knaack moved, seconded by Kenfield, to approve Resolution #01-01-15 – Identity Theft Prevention Program. **For: Brevik, Knaack, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Knaack moved, seconded by Matzke, to recommend offering the Public Works position to Matthew Swendra at a wage of \$17.50 per hour with a potential start date of February 2, 2015. **MOTION CARRIED UNANIMOUSLY**

Kenfield moved, seconded by Matzke, to nominate Kevin Harmoning as the Red Lake County municipal representative to the Northwest Regional Development Commission. **Abstained: Harmoning. MOTION CARRIED**

George Eilertson, Northland Securities, has been in contact with Adm. Schmitz concerning a Bond Restructure Proposal. With this restructuring the city would have lower bond payments the next two years and higher bond payments for three years after that, but the saving years are greater than the cost. If we start the restructure process and decide not to go through with it, it would cost the city \$10,000. We have the possibility to save up to \$126,000 over the next ten years if we restructure. Bonds 2005, 2007 and 2008 will become Bond 2015. Discussion was held on the pros and cons of the proposal.

Knaack moved, seconded by Kenfield, to approve Resolution #01-02-15 – Approving the Issuance of General Obligation Refunding Bonds, Series 2015A. **For: Brevik, Knaack, Kenfield, Matzke, and Harmoning. Absent: None. Against: None. MOTION CARRIED UNANIMOUSLY**

Kenfield moved, seconded by Matzke, to accept the Northwest Minnesota Foundation grant and direct Administrator Schmitz to sign on behalf of the city subject to clarification about the Grace Lake Charitable Fund on the last page of the terms of the grant. **MOTION CARRIED UNANIMOUSLY**

Kenfield moved, seconded by Knaack, to authorize the Mayor and Administrator to sign the Limited Warranty Deed for Kevin Baumbach with Administrator Schmitz checking with the Auditor to see that the information on the back is correct. **MOTION CARRIED UNANIMOUSLY**

Kenfield moved, seconded by Matzke, to approve Finance Check #038257-#038274 noting it's the last batch written in 2014, not previously approved, for 2014 expenses and budget period, not yet mailed, but held for council approval and available for view, and Finance Checks #038302-#038324 and Payroll Checks #038275-#038301 (printed on regular checks instead of payroll check blanks) + Payroll E Checks 1-13. **MOTION CARRIED UNANIMOUSLY**

The meeting adjourned at 8:46 p.m.

Respectfully submitted,

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Kevin Harmoning, Mayor

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Kathleen Schmitz, City Administrator