City of Red Lake Falls
City Council Meeting
July 13, 2015
Minutes

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 13th day of July, 2015.

Members Present: Kevin Harmoning, Kevin Brevik, Cheryl Matzke, Allen Bertilrud, Sara Kenfield.

Members Absent: Neil Knaack.

Others Present: Kathleen Schmitz, Delray Sparby, Alan Cassavant, Carol Seeger, Mitch Bernstein, Deb Derouin, Helen Anderson, Connie Hagen.

Mayor Kevin Harmoning called the meeting to order at 6:40 p.m.

Matzke moved, seconded by Brevik, to approve the Agenda with the addition to 7.7 Miscellaneous of Planning & Zoning Committee Recommendation, Liability Coverage Waiver Form and AURI. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Kenfield, to approve the June 22, 2015 City Council Meeting Minutes as submitted. **MOTION CARRIED UNANIMOUSLY**

Kenfield moved, seconded by Bertilrud, to approve the check for $48,555 for the fire truck. **MOTION CARRIED UNANIMOUSLY**

Citizen's Comments: none

Business:

Helen Anderson and Connie Hagen were in attendance concerning Tobacco Free Communities. State Law says that the city and the country each must have a tobacco ordinance, but they can use the same one with minor changes to differentiate county rules and city rules. The ordinance is required and enforced. The one-page policy written for our parks/arena/pool is a healthy air policy. The Clean Air Ordinance for Indoor Air Space is optional.

Bertilrud moved, seconded by Matzke, to approve the Tobacco Free Parks/Arena/Pool Policy as submitted. **MOTION CARRIED UNANIMOUSLY**

Ms. Anderson and Hagen will order 20 signs for these areas.

Sealed bids were received on the old fire truck and other city property that was declared surplus property and advertised for sale. The bids were tallied and the following items were

sold: 8N Ford Tractor and 2 JD Flail Mowers-Dale Violette, 1937 Chevrolet Fire Truck and JD 500 Tractor/Backhoe-John Thibert, 9N Ford Tractor-George Walters.

Kenfield moved, seconded by Matzke, to accept the highest bid for each piece of equipment. **MOTION CARRIED UNANIMOUSLY**

Harmoning moved, seconded by Brevik, to have Attorney Sparby check over the Bolton & Menk Agreement and make any changes to protect the city and bring it back to the council when he is finished. **MOTION CARRIED UNANIMOUSLY**

Johnson Jet Line is televising our sewer lines in specific sections spread over the course of a few years. The city is trying to figure out what our capital improvement plan is going to be, thus, we need the whole town televised so that it can be included on the city plan. We are able to get some money knocked off the bill if we do it all this year. Then we will be able to plan for the future and get all the sewer lines mapped. The cost is $34,000 more for the last three sections of town.

Kenfield moved, seconded by Matzke, to accept the bid from Johnson Jet Line and put our 3-year plan into this year. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Kenfield, to put the Model T Fire Truck out on bids with the $1,000 amount owed to the Tri-River Pioneer Museum as the minimum bid. **Opposed: Bertilrud. MOTION CARRIED**

Kenfield moved, seconded by Brevik, that if the minimum bid for the Model T Fire Truck is not met we donate the truck to the Tri-River Pioneer Museum. **MOTION CARRIED UNANIMOUSLY**

Harmoning moved, seconded by Bertilrud, to get Clem Benoit as the project manager, at no cost to the city, to facilitate the transition of moving renters at the mall within the date parameters. **MOTION CARRIED UNANIMOUSLY**

Harmoning moved, seconded by Matzke, to continue the council meeting and Business Items 7.6 and 7.7 until 9:30 a.m., Thursday, July 16, 2015. **MOTION CARRIED UNANIMOUSLY**

Mayor Harmoning verified approval of Finance Checks #038581-#038606 and Payroll Checks #004956-#004960 + E Checks 1- 13 from the last council meeting.

Kenfield moved, seconded by Matzke, to approve the bills and Finance Checks #038601 - #038649 and Payroll Checks #004961-#004980 + Payroll E Checks 1-16. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to adjourn the meeting until Thursday, July 16, 2015 at 9:30 a.m. in the city council chambers. **MOTION CARRIED UNANIMOUSLY**

The meeting adjourned at 9:50 p.m.

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 16th day of July, 2015.

Members Present: Kevin Harmoning, Kevin Brevik, Cheryl Matzke, Allen Bertilrud, Sara Kenfield, Neil Knaack.

Members Absent: none.

Others Present: Kathleen Schmitz, Delray Sparby, Alan Cassavant, Carol Seeger, Deb Derouin.

Mayor Kevin Harmoning called the adjourned meeting to order at 9:37 a.m.

Bertilrud moved, seconded by Matzke, to move forward and accept the Thrifty White lease with the recommendations provided by Attorney Sparby. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Knaack, to rescind the motion from June 22, 2015 to approve $20,000 for the renovation of mall space to accommodate the expansion of the hardware store and the relocation of Thrifty White Drug. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Knaack, to allocate up to $25,000 for the Thrifty White Drug improvements and moving. **Opposed: Kenfield. MOTION CARRIED**

Liability Coverage Waiver Form: Insurance Agent Deb Derouin reported that every year this had to be signed by the Administrator and now this waiver has to be brought up at a council meeting and she needs to show the date it was on the Agenda. Councilmember Bertilrud asked for an umbrella quote which will give the City greater coverage.

Kenfield moved, seconded by Bertilrud, that we do not waive the tort. **MOTION CARRIED UNANIMOUSLY**

Knaack moved, seconded by Bertilrud, to deny the recommendation of the Planning & Zoning committee based on the square footage of the oversized building in accordance with city ordinanance. **Opposed: Matzke (because of location and visibility from the street), Harmoning (because committees are set up to decide this and his property adjoins industrial property). MOTION CARRIED**

A short time ago Clem Benoit approached the City with an idea he had about constructing a certain type of greenhouse that could grow vegetables year round. It's called the All Seasons Grow Out Greenhouse Project. He contacted AURI (Agriculture Utilization Research Institute)

in Crookston and they want the city to send a letter of support of the project. The letter of support does not commit the city contractually; it just supports looking into this project.

Bertilrud moved, seconded by Knaack, to approve the city sending a letter of support to AURI for the All Seasons Grow Out Greenhouse Project. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Kenfield, to join the Coalition of Greater Minnesota Cities. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Kenfield, to rescind the prior motion concerning the Model T Fire Truck. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Brevik, that the City approach the Tri-River Pioneer Museum to ask that they keep the Model T Fire Truck there as part of their museum until such time we can put it in our own building or museum with no back charge. **MOTION CARRIED UNANIMOUSLY**

The meeting adjourned to the Comprehensive Plan meeting on July 22, 2015 at 6:00 p.m. at City Hall.

Respectfully submitted,

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Kevin Harmoning, Mayor

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Kathleen Schmitz, City Administrator