

**City of Red Lake Falls
City Council Meeting
December 14, 2015
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 14th day of December, 2015.

Members Present: Kevin Brevik, Cheryl Matzke , Sara Kenfield, Neil Knaack, Allen Bertilrud.

Members Absent: Kevin Harmoning.

Others Present: Kathleen Schmitz, Delray Sparby, Alan Cassavant, Joel Paulsen, Carol Seeger, Deb Derouin, Deb Butler, Thomas Serie, Darin Myhre, Art Klipping, Les Olson, Dan Konickson, Nick Knutson, Marne Thompson, Ron Weiss, Tim Hoefer, Sam Pahlen, Aaron Thibert, Steve Philipp.

Vice Mayor Sara Kenfield called the meeting to order at 6:34 p.m.

Bertilrud moved, seconded by Brevik, to approve the Agenda as submitted. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Bertilrud, to approve the November 23, 2015 Public Hearing minutes. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Knaack, to approve the November 23, 2015 City Council meeting minutes. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Matzke, to approve the December 2, 2015 Special City Council meeting minutes. **MOTION CARRIED UNANIMOUSLY**

Citizen's Comments: none

Business:

The Sportsman's Club handed out a copy of a proposed lease between the Club and the City for the rifle range. They are looking at a long-term agreement with the City as they plan to invest in the property with fencing, re-shaping and raising the berms, mowing and other upgrades. Discussion was held with the Club representatives concerning closure dates, range hours, signage, rules, insurance coverage, and other lease options. The Sportsman's Club will get the council more information about signage and agreement options and include what the actual insurance liability amounts are and the City Attorney will look over the proposed lease agreement for the next meeting.

Bertilrud moved, seconded by Knaack, to accept the final rate proposal for Health Insurance at \$606.50 per month for a single policy with a \$1,500 deductible put into a Health Savings Account (HSA) in 12 monthly installments. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Brevik, to approve Resolution #12-01-2015 – Adoption of 2016 Final Property Tax Levy. **For: Brevik, Knaack, Bertilrud, Kenfield, and Matzke. Absent: Harmoning. Against: None. MOTION CARRIED**

Bertilrud moved, seconded by Knaack, to approve Resolution #12-01-2015 – Adoption of 2016 Final Budget. **For: Brevik, Knaack, Bertilrud, Kenfield, and Matzke. Absent: Harmoning. Against: None. MOTION CARRIED**

The Council did a final review of the Personnel Policy and clarified some categories. Adm. Schmitz will update the new information and a completed Personnel Policy will be brought back to the council.

Bertilrud moved, seconded by Brevik, to approve the bills and Finance Checks #038955 - #039000 and Payroll Checks #005028 - #005030 + Payroll E Checks 1 – 14. **MOTION CARRIED UNANIMOUSLY**

The meeting adjourned at 9:22 p.m.

Respectfully submitted,

Sara Kenfield, Vice Mayor

Kathleen Schmitz, City Administrator