

**City of Red Lake Falls
City Council Meeting
May 26, 2015
Minutes**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Red Lake Falls, Red Lake County, Minnesota was duly held in the Council Chambers of said City on the 26th day of May, 2015.

Members Present: Kevin Harmoning, Kevin Brevik, Neil Knaack, Sara Kenfield, Cheryl Matzke, Allen Bertilrud.

Members Absent: none

Others Present: Kathleen Schmitz, Delray Sparby, Alan Cassavant, Carol Seeger, Deb Derouin, Kert Wright, Crystal Guenthner, Adam Houghtaling, Nick Knutson.

Mayor Kevin Harmoning called the meeting to order at 6:38 p.m.

Bertilrud moved, seconded by Brevik, to approve the Agenda with the changes in the order of business announced by Mayor Harmoning. **MOTION CARRIED UNANIMOUSLY**

Brevik moved, seconded by Knaack, to approve the May 11, 2015 City Council Meeting Minutes with an addition to page 3, paragraph 3. **MOTION CARRIED UNANIMOUSLY**

Matzke moved, seconded by Kenfield, to approve the May 11, 2015 Board of Appeal & Equalization Meeting Minutes as submitted. **MOTION CARRIED UNANIMOUSLY**

Mayor's Report:

Kenfield moved to include offering the choice of a free animal license or golf cart/ATV permit in the Welcome Wagon Baskets. *The motion died due to lack of a second.*

Knaack moved, seconded by Kenfield, to offer all three choices for the Welcome Wagon Baskets. **MOTION CARRIED UNANIMOUSLY**

Other Reports:

Public Works Supervisor's Report: He asked if the council has given any thought about hiring any summer help. When he talked to ICCC they said they have no money for summer help until July and no suitable applicants for us. Is the council receptive to hiring summer help?

Knaack moved to allow the City Administrator hire part time help as needed. *Mr. Knaack rescinded the motion.*

Kenfield moved, seconded by Bertilrud, to allow the City Administrator hire up to three seasonal employees, not including life guards. **MOTION CARRIED UNANIMOUSLY**

The council discussed the bids from the last meeting for adding sewer to five camping sites at Riverside Park that currently have just water and electric. They looked at the 2014 camping income from both Riverside Park and Sportsman's Park.

Bertilrud moved, seconded by Kenfield, to put five sewer sites in at Riverside Park with the Wilcox Plumbing bid of \$4,035.00. **Opposed: Kevin Brevik, Kevin Harmoning. MOTION CARRIED**

Citizen's Comments: none.

Business:

Bertilrud moved, seconded by Kenfield, to approve the City allowing Kert and VeAnn Wright to build a private road on the future platted Lorena Avenue NE at their own expense. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, to approve the Deer Management Plan to continue as submitted with the date changes of October 1-31 and the year 2015. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Matzke, that the City Administrator and Public Works Supervisor start work on an RFP on infrastructure to include sewer, water, streets and water tower. **Opposed: Sara Kenfield. MOTION CARRIED**

Bertilrud moved, seconded by Knaack, to table the Malwitz Mowing Agreement until the contract gets rewritten to include liability. **MOTION CARRIED UNANIMOUSLY**

Nick Knutson spoke to the council concerning the Sportsman's Club and the Rifle Range. The Club wants to put some money into the Rifle Range. Is there any written agreement with the City and the Sportsman's Club? They want to change the lanes, spread out the raised areas and redo them so that they can be mowed on top. Councilmember Bertilrud said we need a written agreement with regard to liability. It needs to cover the City and the Sportsman's Club.

Bertilrud moved, seconded by Matzke, to table a decision until we get a lease agreement or sample agreement that will protect all parties. **MOTION CARRIED UNANIMOUSLY**

Bertilrud moved, seconded by Kenfield, to approve the bills and Finance Checks #038526 - #038543 and Payroll Checks #004953-#004955 + Payroll E Checks 1-11. **MOTION CARRIED UNANIMOUSLY**

The meeting adjourned at 9:04 p.m.

Respectfully submitted,

Kevin Harmoning, Mayor

Kathleen Schmitz, City Administrator